

Rule 23 - PENALTY/SERVICE CHARGE FOR NON-PAYMENT

All water and/or wastewater bills become due and payable on the 5th, 15th, or 25th day of the month. The customer's due date is dependent on which of the three (3) districts they may live in.

If the bill for water, sewer or stormwater service remains unpaid, the past due amount will be added to the next monthly billing. This constitutes a double bill and notice shall be given with this bill stating that if the full amount due is not paid by the due date, water furnished by the Division shall be shut off in accordance with Rule 18. A Late Fee is applied the day after the due date. If there is more than one bill past due and the bill and late fee are not paid by the termination date, then a Service Charge shall be applied on the day the account is scheduled for shut off even though the water may not be shut off. A deposit shall be required to be paid at this time along with all past due amounts and fees.

Failure to receive any bill or notice will not excuse the customer from paying all due bills in addition to the service charges. Any person, firm, corporation or premise having a delinquent account with the Division of Water and Wastewater may not be given service at any new location until the delinquent account has been paid in full or a satisfactory payment plan approved.

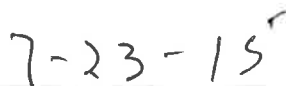
When a final bill is rendered, the Water Office shall attempt to give notice to the owner, or tenant and landlord if applicable. A collection charge shall apply if the final bill becomes past due. The property owner shall be obligated to pay all collection charges applied to their property. In the event a collection charge is applied to the property in a tenant's name, the property owner shall be obligated to pay the collection charge on behalf of their tenant.

Failure to pay restitution of a delinquent final bill entered into collections will cause placement as a lien upon the property to the County Auditor and a Lien Certification Fee to be added to the account for such action.

Approved:



David Rhodes, Director of Public Service



Date