

**Rule 12 - METER READING**

The Service Director or his designate shall determine the actual amount of water charges due based upon an actual meter reading, transmission via a meter transmitting unit, or estimate of each customer's usage at least once each month and as near the same date each period as possible. Meters and Meter Transmitting Units (MTU) must be installed in such manner and place that will make them readily accessible for obtaining readings and repairing. If the Division of Water and Wastewater is unable to obtain a meter reading, it shall request access to the meter. An estimated charge may be levied based on prior usage. If access to the meter or remote register is not available for two consecutive months, notice will be served upon the customer to take corrective action. Failure to make the meter available will result in the Division of Water and Wastewater terminating water service at the residence involved. Termination of service will be processed in accordance with Rule 18, subsection A. 5., by reason of failure to have access to the meter.

Approved:



David Rhodes, Director of Public Service



Date