

SF Generic

Enter the year that you are filing _____

Step 1

Did you have any gambling or lottery winnings?
Did you have self-employment or rental income?

Yes	No

Use this form if you had only W-2 income.

Step 2

Account _____

Name _____

Address _____

Phone _____ Email _____

SSN XXX-XX _____ SSN XXX-XX _____

Filing Status

Single
Married filing joint

Married filing separately
Head of household

Step 3

When completing your return use the higher of box 5 or 18 wages from your W-2s.

- 1 Enter Total Wages _____
- 2 Newark Tax Due (line 1 x 0.0175) _____
- 3 Newark Tax Withheld _____
- 4 Other City Wages _____ x 0.01 _____
- 5 Tax Due Before Credits _____
- 6 Estimated Tax Payments & Credit on Account _____
- 7 Tax Due _____ 8. Overpayment _____
- 9 Penalty for filing after the due date _____
- 10 Penalty for paying after the due date _____
- 11 Interest for paying after the due date _____
- 12 Total Penalty and Interest _____
- 13 Total due with Return _____ 14 Overpayment _____

Years 2015 and prior no tax due or refund under \$5.00. Years 2016 and later no tax due or refund under \$10.01

Check this box for refund.

I hereby declare that the above information is true, correct and complete.

Signature _____ Date _____ Signature _____ Date _____

Please attach copies of all your W-2s showing Federal, Medicare and Local wages.

Mail to:

Newark City Tax Office
PO Box 4577
Newark, OH 43058-4577



Questions?

740-670-7580 phone
740-670-7581 fax
citytax@newarkohio.net

This Return can be used to file any year by the following taxpayers

Residents	You lived in Newark all of the year you are filing You did not have gambling/lottery winnings, self-employment or rentals. You did not file a 2106 - Unreimbursed Employee Business Expenses.
Residents Part Year	You moved into or out of Newark in the tax year being reported All of your wages were earned in Newark Your employer withheld all of your Newark Tax You are not requesting a refund
Residents Turned 18	You turned 18 during the tax year being reported All of your wages were earned in Newark after your 18th birthday Your employer withheld all of your Newark Tax You are not requesting a refund

If you had no taxable income in tax year being reported, file form EXGeneric. All other taxpayers should use LFGeneric.

Step 1

Enter the year that you are reporting at the top of the return.

For each question, please answer yes or no by placing an X in the correct column.

If you receive a warning that you need to use a different return, then you have taxable income that cannot be reported on the SFGeneric. Please use LFGeneric to file your Annual Return.

Step 2

Please enter your account information.

Step 3

- Line 1.** Enter your total wages from your W-2s using the higher of box 5 or 18.
- Line 2.** Multiply line 1 times 0.0175 and enter the result.
- Line 3.** Enter the total of Newark Tax withheld from your W-2s. (Do not include school tax.)
- Line 4.** If you paid tax to another city, enter the total wages taxed and multiply by 0.01.
- Line 5.** Subtract lines 3 and 4 from Line 2.
- Line 6.** Enter the total of any estimated tax paid plus any credit carried forward from a previous year.
- Line 7.** If line 5 is greater than line 6, subtract line 6 from line 5 and enter the tax due.
- Line 8.** If line 6 is greater than line 5, subtract line 5 from line 6 and enter the overpayment.
- Line 9.** Years 2015 and prior: enter \$50.00.
Years 2016 and later: \$25.00 per month times the number of months late up to \$150.00.

Line 10. Years 2015 and prior: Line 7 times 10%.
Years 2016 and later: Line 7 times 15%

Line 11. Years 2015 and prior: Line 7 times 1.5% times the number of months late.
Years 2016 and later: Line 7 times 0.5% times the number of months late.

Line 12. Add together Lines 9, 10, and 11 and enter the total.

Line 13. If there is tax due on Line 7, add together Lines 7 and 12 and enter the total

Line 14. If there is an overpayment on Line 8, reduce the overpayment by Line 12.

For years 2015 and prior, no tax due or refund under \$5.00.

For years 2016 and later, not tax due or refund under %10.01.

Copies of your W-2s for each employer that show your Federal wage (Box 1), Medicare wage (Box 5), Newark wage, Newark tax, other city wages, and other city taxes must be attached to your return. You may need to attach multiple copies of your W-2s for each employer. If your employer gave you a listing of other city taxes, please attach a copy. If you do not have enough copies of your W-2s, we will accept photocopies.

Mail the completed return to the address listed. This return can be folded so that the "Mail to" address will fit in a standard #10 window envelope.

A drop box is available for your convenience on the 4th Street side of the City Municipal Building located at the corner of 4th and West Main Streets in downtown Newark.

Questions ?

If you have any questions, please contact us. Our phone number and Email address are listed below.

Tax Assistance Hours

Monday - Tuesday	8:00 am - 4:30 pm
Wednesday	11:30 am - 4:30 pm
Thursday - Friday	8:00 am - 4:30 pm

Thank you for filing your Newark City Annual Tax Return

Newark City Income Tax Office
1st Floor, Newark City Municipal Building
40 W Main Street, Newark, Ohio

Phone (740) 670-7580
Email citytax@newarkohio.net
Website www.newarkohio.net/city/tax

Fax (740) 670 -7581

