

Personnel Committee Minutes

Honorable Council
City of Newark, Ohio
February 12, 2013

Personnel Committee met in Council Chambers on February 11, 2013 following the Finance Committee with these members in attendance:

Ryan Bubb	
Doug Marmie	Rhonda Loomis
Carol Floyd	Shirley Stare

We wish to report:

1. Ordinance No. 13-03 amending the position classification and position authorization tables of the City of Newark by creating the position of Zoning Official with a strength authorization of one (1) in the Division of Engineering was considered.

Brian Morehead- explained that the Zoning duties have been performed out of his office since January of 2010 after the Building Code Department was dissolved. Zoning has been done for the last year and half under a temporary service contract. Within the Engineering budget the funds were budgeted to create a full time position. He presented Council members with the proposed job description and requirements.

Rhonda Loomis- asked if the position was non-union

Brian Morehead- confirmed that his proposal was for a non-union position

Marc Guthrie- asked if after the retirement of the secretary in his office whether she would be returning as part time.

Brian Morehead- confirmed the secretary would be returning on a part time basis and the Zoning Official would now be the full time position. He further explained this is a switch of statuses among the two positions within the Engineering Department and it does not affect the budget other than the recent Finance Committee request.

Mayor Hall- stated creating the full time position would have a net zero effect within the department. Last year they discussed making the Zoning Official position full time because the Zoning Official collaborates with the Property Maintenance Code Official and the Safety officers within the Fire Department, which helps to improve the process, especially with commercial structures.

Marc Guthrie- asked if it was common for the position to be outside the bargaining unit

Brian Morehead- stated that he didn't know if it was common but he felt that it was better aligned if it were outside the bargaining unit.

Motion by Carol Floyd to send to full Council, second by Shirley Stare

Motion passed by 5-0 vote

Ryan Bubb, Chair