

October 12, 2023

FINANCE COMMITTEE

October 16, 2023

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

5:45pm

AGENDA

1. Consider **Resolution No. 23-90** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
2. Consider **Resolution No. 23-91 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Other items at the discretion of the chair

Resolution No.23-90

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$25,000.00 (Hiring for Safety Forces and Promotional Processes)

100.109.5238	Services General for Civil Service	25,000.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund			100 - GF	Fund Source
Fund	Dept	Object	Account Description	Amount
100	109	5238	Services General for Civil Service	25,000.00
Total				\$25,000.00

Reason for Appropriations
Hiring for Safety Forces and Promotional Processes

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Emergency	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reason		

Requester <i>Christina Barth</i>	Date <i>9/22/2023</i>	
Director <i>Wm A Spurgson</i>	Date <i>09.22.23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>10.2.23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>10.2.23</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Resolution No.23-91 Exp

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$19,000.00 (Ashley Weaver in need of new laptop, One time adjustment to gross in the amount of \$2,000 in Dec 2023 for Barnard, Weaver, Butcher, Johnson, Fowler, Huy, Dutro, Clark)

231.113.5536	Computer Hardware/Software	3,000.00
231.113.5111	Salaries and wages	16,000.00

Section 2. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$8,800.00 (GPS Monitoring Fees)

231.113.5312	Law Enforcement Supplies	8,800.00
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Section 3. There is hereby an appropriation of the unappropriated balance of the 220 ARPA Fund, in the amount of \$171,000.00 (Construction Management services for East Side transmission Main project)

220.100.5521	Water Lines	171,000.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2023.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					Adult Probation	Fund Source
Fund	Dept	Object	Account Description	Amount		
231	113	5536	Computer Hardware/Software	\$3,000		
231	113	5111	Salaries and Wages	\$16,000		
Total				\$	19,000.00	

Reason for Appropriations
 Ashley Weaver is in need of a new laptop computer.
 The following probation department employees will receive a 1 time Adjustment To Gross (ATG) in the amount of \$2,000 in December of 2023:
 Jordan Barnard, Ashley Weaver, Danielle Butcher, Brian Johnson, Carla Fowler, Hans Huy, Olivia Dutro, and Kelly Clark.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate						
Fund	Dept	Object	Account Description	Amount		
Total				\$	-	

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes	<input checked="" type="checkbox"/>	No	
Reason	Need to get the money in place to pay expenditures.			

Requester	Date	
	9-27-2023	
Director	Date	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
	10-6-23	
Mayor	Date	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
	10-6-23	
Auditor	Date	Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/>
	10-9-23	

Finance Committee Action	Date	Approve	<input type="checkbox"/>	Disapprove	<input type="checkbox"/>
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Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund			Adult Probation	Fund Source
Fund	Dept	Object	Account Description	Amount
231	113	5312	Law Enforcement Supplies	\$8,800.00
Total				\$8,800.00
Reason for Appropriations				
GPS Monitoring Fees				

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00
Reason for Disappropriations				

MAYOR'S OFFICE

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1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Reason _____

Requester	Date <u>9-18-2023</u>				
Director	Date <u>9/18/23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		
Mayor	Date <u>10-6-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		
Auditor	Date <u>10-9-23</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>		

Finance Committee Action	Date _____	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					220- ARPA	Fund Source
Fund	Dept	Object	Account Description	Amount		
220	100	5521	Water Lines	171,000.00		
Total				\$	171,000.00	
Reason for Appropriations						
Construction Management services for East Side Transmission Main project						

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate						
Fund	Dept	Object	Account Description	Amount		
Total				\$	-	
Reasons for Disappropriations						

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading					Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
Reason <i>Project Notice to Proceed is October 16, 2023</i>									
Requester	<i>B. J. Aae</i>				Date	<i>10/10/23</i>			
Director	<i>D. J. M.</i>				Date	<i>10/10/23</i>			
Mayor	<i>[Signature]</i>				Date	<i>10-11-23</i>			
Auditor	<i>[Signature]</i>				Date	<i>10-10-23</i>			
Finance Committee Action					Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>			