

Personnel Committee Minutes

Honorable Council
City of Newark, Ohio
December 6, 2021

There was a meeting of the Personnel Committee in Council Chambers on Monday December 6, 2021 following the Service Committee with these members in attendance:

Mark Labutis Vice-Chair sitting in as Chair
Sean Fennell
Jeremy Blake sitting in for Dee Hall
Doug Marmie – sitting in for Jonathan Lang
Cheri Hottinger – sitting in for vacant position

We wish to Report:

1. **Ordinance No. 21-35** AN ORDINANCE AMENDING THE POSITION CLASSIFICATION, PAY RANGE AND DEPARTMENT AUTHORIZATION TABLES OF THE CITY OF NEWARK, DEPARTMENT OF Treasurer, DIVISION OF Income Tax BY CREATING THE CLASSIFICATIONS OF Assistant Treasurer and Tax Office Manager, ABOLISHING THE CLASSIFICATION OF Assistant Tax Administrator, AND SETTING THE COMPENSATION THEREFORE

Mr. Labutis – We’re discussing legislation that has been previously tabled, is there a motion to bring it back to the floor.

Motion by Mr. Marmie to take the legislation off the Table, second by Mr. Fennell

Bill Spurgeon, HR Director – As you said, this is revisiting legislation from November 1st. For those not in attendance previously if you look at the Income Tax Department they audit returns, collect proceeds and invest those monies. Our Treasurer has had the opportunity to review the structure and he believes and I agree that a change is in order. There will be a management position to assist our out-going Treasurer and Treasurer Elect, we will abolish a legacy position on the books that is unfunded and then we’re going to create a position in the bargaining unit which will be responsible for investing those proceeds. I believe at the previous meeting some additional information was desired for the committee. Our Treasurers have had a chance to engage and that information is at the bottom of you packet. I would certainly invite Treasurer Mercer and his staff and Treasurer elect Feightner is here for any detail questions you may have.

Mr. Marmie – I want to make a motion to amend to further abolish another Clerk I position that’s currently unfunded, that way we’re abolishing 2 positions and creating 2. **Second by Mr. Fennell.**

Mr. Marmie – It’s just if we’re creating 2 positions, to not cause budgetary issues, even if we didn’t budget for it, those positions could be added. All I’m asking is that we abolish, and it’s apposition that is unfunded, so that if it’s ever needed in the future so it would have to come back to Council to create that position again. I’m just asking to abolish one of the Clerk I’s, that’s a position that the Treasurer has indicated they could do, it is one of the Clerk I

positions not the other ones, so he said that would be fine.

Tim Mercer, Treasurer – Mr. Chair I think that would be reasonable to ask and then if we did need it down the line then they can come and ask for it.

Motion to amend passed 5-0

Motion to send to full council passed 5-0

The Personnel Committee is adjourned

Mark Labutis - Vice- Chair