

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
November 12, 2014

The Finance Committee met in Council Chambers on Monday November 10, 2014 with these members in attendance:

Jeremy Blake, Chair
Jeff Rath for Doug Marmie
Ryan Bubb

Carol Floyd
Bill Cost Jr.

We wish to report:

1. **Resolution No. 14-88** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. appropriation of the unappropriated balance of the 231, Adult Probation Grant Fund, in the amount of \$365.00

Account	Description	Amount
231.113.5312	Law Enforcement Supplies	\$15.00
231.231.5312	Law Enforcement Supplies	175.00
231.232.5312	Law Enforcement Supplies	175.00

Kevin Saad- Adult Probation Director, these were units that were damaged by defendants and they were required to pay back our department for the loss.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

Section 2. appropriation of the unappropriated balance of the 231, Jail Diversion Grant Fund, in the amount of \$2,599.11

Account	Description	Amount
231.113.5611	Refund to State	\$2,599.11

Kevin Saad- this is a grant that we received from the Department of Corrections and at the end of the year we need to finalize the money and if we don't use it all we have to return it.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

Section 3. appropriation of the unappropriated balance of the 231, Jail Diversion Grant Fund, in the amount of \$27,150.00

Account	Description	Amount
231.113.5238	Service Contracts	\$27,150.00

Kevin Saad- this is also part of our Probation Improvement Grant, we pay for treatment to Behavioral Health Partners and this is half of the grant amount so we can start paying those bills as they come in. It is money that we already have from the State of Ohio Department of Correction it is just a matter of appropriating it.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Mr. Blake- so this is not for an employee this is for contracts that you have with other agencies.

Kevin Saad- that is correct

Mr. Blake- this will get you through this calendar year?

Kevin Saad- yes

Motion passed by a vote of 5-0.

Section 4. appropriation of the unappropriated balance of the 231, Probation Improvement Grant Fund, in the amount of \$625.00

Account	Description	Amount
231.232.5300	Office Supplies	\$625.00

Kevin Saad- this is part of the Probation Improvement Grant and written into that original grant which Scott Fulton had made an application for he wrote in money for incentive cards. They are cards that are given to defendants who are part of our LIFT

program which is our drug program. They are rewarded for things that they do correctly within that program.

Mrs. Floyd- asked for an example of an incentive?

Kevin Saad- we purchase \$25.00 gas cards

Motion by Mrs. Floyd to send to full Council, second by Mr. Cost

Mr. Rath- I noticed in all of these you are asking us to waive the two day reading rule, what is the urgency in time?

Kevin Saad- the incentive card is an urgency because we need to have them on hand for when a defendant meets the requirement and we don't know when that is. The other urgency is the service contracts as well.

Motion passed by a vote of 5-0.

Section 5. appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$55.00

Account	Description	Amount
100.116.5312	Law Enforcement Supplies	\$55.00

Kevin Saad- at the beginning of someone's employment we give them \$200.00 for uniform allowance and this particular employee went over that amount so she had to pay us back the \$55.00.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Mr. Johnson- I just wanted to say that in Section 5 it says it is coming from the unappropriated balance of the 116 Adult Probation Fund. That is not a fund it should be General Fund money. I think the Clerk already knows that.

Mr. Blake- I think members already have the corrected version in their packets

Motion passed by a vote of 5-0.

- Resolution No. 14-89** authorizing and directing the Mayor and Service Director of the City of Newark to enter into an intergovernmental agreement with the Franklin County Board of Commissioners for the FY 2014 urban area security initiative (UASI) award from the Columbus Urban Area Homeland Security Advisory Committee was considered.

Barbara Gilkes- we need to have this intergovernmental agreement so that the Police Department can spend their \$15,790.00 that they will be receiving from Franklin County. They are going to be purchasing 22 radios and various accessories that go with the radios. I do need to ask you to waive the second reading because we have to have this agreement signed by the Mayor and David Rhodes so that it can go back to the Franklin County Commissioners for them to do their second part of the process and so that we don't have any delay with the purchase of the equipment.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Mr. Blake- since this is an agreement with Franklin County what obligation will we have to this? We are getting \$20,911.00 is that correct?

Barbara Gilkes- \$15,790.00, if you look at the attachment there is a letter from Chief Sarver and he has listed the types of equipment that he wants. Franklin County is the grant recipient we are the sub recipient of Franklin County and basically we just say that we are going to comply with the rules of the grant. It really is no different than the homeland security grants that the City of Newark has secured. It is a regional grant and this is our portion of it but in order to access that funding we have to have an intergovernmental agreement between the City and the Franklin County Commissioners.

Mr. Blake- so we will receive the funds but there are no matching dollars that comes out of our treasury?

Barbara Gilkes- no

Mrs. Floyd- I assume this is sort of like the AG Demo grant that we as a city took care of other communities around us.

Barbara Gilkes- yes you could use that narrative

Mr. Cost- You used the number \$15,790.00, on the sheet from Chief Sarver the total is \$20,911.00.

Barbara Gilkes- it is the \$15,790.00, the \$20,911.00 was his request but it is the lesser amount.

Mr. Cost- so there is some of this that we are just not getting?

Barbara Gilkes- I wasn't involved in the front end of this, they came to me when it stalled with the agreement so I can't address why it is less. The Police Department will spend all the money that they can get because they need these radios.

Mr. Blake- so the amount is \$15,790.00

Barbara Gilkes- yes

Mr. Cost- so that takes care of everything?

Barbara Gilkes- it takes care of all we are going to get. It doesn't take care of everything but it will help us.

Motion passed by a vote of 5-0.

3. **Resolution No. 14-90** appropriating monies for the current expenses of the municipal corporation was considered.

Section 1. appropriation of the unappropriated balance of the 100, General Fund, in the amount of \$1,180.10

Account	Description	Amount
100.601.5299	Contingency	\$1,180.10

Barbara Gilkes- the amount should be \$1,180.10 and this is the reimbursement that is due to go to the Department of Development. Originally we had put it in a

computer hardware software account but I would like to change that to the contingency fund.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

Section 2. a disappropriation of the unappropriated balance of the 100, General Fund, in the amount of \$8,505.40

Account	Description	Amount
100.432.5230200	Temp Services	\$8,505.40

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

Section 3. a disappropriation of the unappropriated balance of the 293, AG Demo Grant Fund, in the amount of \$21, 347.39

Account	Description	Amount
293.293.5228309	Services General	\$21,347.39

Barbara Gilkes- this request is to disappropriate \$21,347.39 because we did not get the final number until after Council passed the higher amount. I am pleased to say that Newark is moving right along with our demos. We have surveys out, so is Johnstown and so is Buckeye Lake. We are very pleased with the progress.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Motion passed by a vote of 5-0.

Section 4. a disappropriation of the unappropriated balance of the 232, Transit Fund, in the amount of \$90,997.11

Account	Description	Amount
232.311.5199000	Transit- Contingency Salaries & Benefits	\$10,000.00
232.311.5201000	Transit- Electric	832.44
232.311.5238000	Transit- Services	32,500.00

	General	
232.311.5299000	Transit-Contingency	47,664.67

Director Mauter- as you can see we have about half a dozen of these coming up right in a row. Basically these are housekeeping items for the Department of Development to clean things up for the Auditor’s office as we approach the end of the year. We can go through them one at a time if you want and I will be glad to answer any questions.

Mr. Blake- as I mentioned to you earlier since there are new members of Council and this is our first year doing these types of disappropriations at the end of the year. If you could as we go through these if you could just give an explanation, a brief summary.

Director Mauter- as you know we ceased operations for Transit back on December 31, 2012. We have been working very closely with the Federal Transit Administration to complete all the paperwork to close all the grants that were involved. Primarily there were grants involved to maintain operations and there was another grant that was used to purchase the property on Wilson Street which we recently transferred through the Federal Registry to Licking County. We weren’t sure how long it was going to take to wind things down for Transit so when we were doing our budget last fall we just threw out a wide net. These numbers that you see before you are for what we didn’t use. Hopefully we will get this process completed. In our conversation with the FTA over the last couple of weeks they are hoping to write a final report closing the Transit system here.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd
Motion passed by a vote of 5-0.

Section 5. a disappropriation of the unappropriated balance of the 296, Police Grant Fund, in the amount of \$120,000.00

Account	Description	Amount
296.196.5231000	SRTS- Prof Services	\$70,000.00
296.196.5238000	SRTS- Services General	50,000.00

Director Mauter- this grant was titled Safe Routes to School and that grant did involve reimbursement to the Police Department to help when we had safe walk or bicycle days to school to several schools that were participants in this program. We had anticipated a big part of this project would be to build a new pedestrian bridge over the creek that is running parallel with Legend and Liberty Elementary Middle Schools. We thought that there would be consultant fees and some design fees

however they were deferred until next year. The dollars that you see here were appropriated for that but since they have been deferred until next year we are disappropriating them.

Mr. Blake- so there is a possibility that will still happen in 2015?

Director Mauter- it is a definite reality. We have about a \$500,000.00 Infrastructure grant on this particular safe route to school portion. A big part of that is going to be used to create the pedestrian bridge. There is also going to be some work done on Church Street from 21st Street up to Green Wave Drive. Wilson Middle School falls in that block so we are going to be doing new sidewalks on both sides of Church Street with those funds as well.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Motion passed by a vote of 5-0.

Section 6. a disappropriation of the unappropriated balance of the 260, Revolving Loan Fund, in the amount of \$25,000.00

Account	Description	Amount
260.601.5299000	CDBG RLF- Contingency	\$25,000.00

Director Mauter- these funds are tied to the Community Development Block Grant. The CDBG funds provide the most flexibility for what we can do as a department. In this particular case since we have that flexibility we just had an over appropriation and we want to get it back to the Auditor's office to get them off the books.

Motion by Mr. Bubb to send to full Council, second by Mrs. Floyd

Motion passed by a vote of 5-0.

Section 7. a disappropriation of the unappropriated balance of the 234, Brownfield Clean Up Fund, in the amount of \$300,000.00

Account	Description	Amount
234.148.5231000	Brownfield- Prof Services	\$25,000.00
234.148.5238000	Brownfield- Services General	275,000.00

Director Mauter- this was a grant through the State of Ohio to clean up Brownfield sites. We have a project targeted at 209 S 21st St that property has been proven to have some contaminants on it. We were very hopeful that we would be able to move that project along a little further into implementation to help clean up that Brownfield site. It is a very complicated process with a lot of parts involved with

property owners, banks, developers that would be involved with the clean-up process. There is good activity right now taking place with the project but unfortunately we didn't use any of these dollars this year as we had anticipated. We will be full tilt into it next year though. We have a number of things in place we just a few last details that need to get ironed out. Ultimately this grant is a \$500,000.00 grant.

Motion by Mr. Bubb to send to full Council, second by Mr. Cost

Mr. Blake- you did get a one year extension on this is that right?

Director Mauter- it is a three year grant and has to be used by 2015 so we are still on track. We may have to ask for a bit of an extension but we have a good solid plan in place and feel very confident that the extension would be granted to us.

Mr. Rath- if this is a \$500,000.00 grant then where is the other \$200,000.00?

Director Mauter- we anticipated using all of it. We figured that we would have some consulting fees, analysis fees for lab reports but we have an EPA assessment grant that we are using to pay those costs. These funds are to be used for the implementation of the clean-up.

Motion passed by a vote of 5-0.

Section 8. a disappropriation of the unappropriated balance of the 265, Housing Development Action Grant Fund, in the amount of \$106,662.24

Account	Description	Amount
265.165.5199000	HoDag- Contingency Salaries	\$25,000.00
265.165.5238000	HoDag- Services General	32,068.00
265.165.5292000	HoDag- Taxes & Assessments	1,594.24
265.165.5299000	HoDag- Contingency	48,000.00

Director Mauter- this grant actually came to the city in the late 1980's. These funds were put to good use on a couple of project in the city. What we are dealing with right now is some of these funds were used to purchase the house at 191 Hudson Ave. Mayor Hall has been concerned about this house since day one. The house is very blighted and has a number of problems. We anticipated dedicating a lot of time and effort from the staff for going through a state mandated process that will allows us to demolish this property. It is a historical property there are a lot of strings attached with that. Through the course of 2014 we were approached by several investors who thought about taking this project on. The HoDag funds are Federal

funds and because they are invested the City is in ownership we have to pay any funds that we have in that project back in full. Both of the investors who were interested who have helped us pay the grant back and we would possibly have the property but neither came to fruition. The city is now in the process of putting a plan that we think will bring everything to fruition in 2015.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Mr. Blake- are these funds going to be available next year?

Director Mauter- these funds are not going to go away. That grant funded several development projects here in town; they are required to make payments back so we are accumulating a fund. It is an RLF fund and we will have to come up with some ways of putting that money to good use but it has to be specific to the grant which says it had to be used for multi-family residence

Motion passed by a vote of 5-0.

Section 9. a disappropriation of the unappropriated balance of the 262, Home Revolving Fund, in the amount of \$114,700.00

Account	Description	Amount
262.603.5199000	Home RLF- Contingency Salaries	\$10,000.00
262.603.5238000	Home RLF- Services General	74,700.00
262.603.5299000	Home RLF- Contingency	30,000.00

Director Mauter- this is another grant where the money from the grant was being used to complete projects throughout the community. The projects did have a payback component associated with them and that is where the revolving fund of this comes into play. Last fall we were approached by Licking County Coalition for Housing to possibly take on a couple of projects to provide affordable housing for low income families. We dedicated some funds to that project but unfortunately there are a lot of components to that. The Licking County Coalition for Housing was dealing with their board and several different sources of funding to bring to the table to make this project possible but things did not develop so we are not going to be able to use them unfortunately.

Motion by Mrs. Floyd, second by Mr. Bubb

Motion passed by a vote of 5-0.

Section 10. a disappropriation of the unappropriated balance of the 360, LPA Fund, in the amount of \$234,671.00

Account	Description	Amount
360.122.5276	LPA- Maintenance of Streets	\$234,671.00

Brian Morehead- I was before you earlier this year to ask for this appropriation and the reason for the appropriation was to pay for the Engineering Consultant Study for Cherry Valley Rd Bridge. The original plan was that the city would front the money for the study then we would be reimbursed by ODOT as the study went on and as we submitted invoices to ODOT. As we got started with the process ODOT changed their mind and stated they would pay for it. The invoices come in to me, I review them and send them to ODOT and they pay the consultant directly.

Motion by Mrs. Floyd to send to full Council, second by Mr. Bubb

Motion passed by a vote of 5-0.

Jeremy Blake, Chair