

Finance Committee Minutes

Honorable Council
City of Newark, Ohio
September 8, 2020

The Finance Committee met via Zoom streaming live on YouTube on Tuesday, September 8, 2020 with these members in attendance:

Doug Marmie - Chair
Ryan Bubb
Jeff Harris
Jonathan Lang
Dee Hall – sitting in for Jeremy Blake

We Wish to Report:

1. Consider **Resolution No. 20-64 Expedite** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 153 Comp Abs Fund, in the amount of \$1,415.00 (Brandi Taft Payout)

Account	Description	Amount
153.107.5144	Termination Vacation	1400.00
153.107.4145	Termination Comp	15.00

Mayor Hall – This is a resignation in the Clerk of Courts and a payout for vacation and comp time.
Motion by Mr. Bubb, second by Mr. Lang to send to full council, motion passed 5-0

Section 2. There is hereby an appropriation of the unappropriated balance of the 236 CDBG CV Fund, in the amount of

\$433,410.00 (Cover Costs of CARES Act CDBG CV Funds)

236.219.511100 0	Salaries	15,600.00
236.219.512200 0	Pers	2,200.00
236.219.512400 0	Health Insurance	4,000.00
236.219.512411 0	Dental insurance	100.00
236.219.512440 0	Life Insurance	25.00
236.219.512600 0	Medicare	250.00

236.219.512700 0	Workers Comp	425.00
236.219.529900 0	Contingency	410,810.0 0

Director of Development Mark Mauter – This is for our CARES Act Coronavirus CDBG Funds. The city of Newark was awarded \$433,410.00 and the appropriation shows our wages and benefits that we will have for the rest of this year that we will have to administer to the program. The largest figure that you see is under Contingency because while we know exactly what we’re spending the money for, it’s for rental assistance, mortgage assistance and utility payment assistance, we just don’t know how much is going to be allocated to each of those. As we get those requests in we will go to Mr. Johnson’s office and get the appropriate accounts numbers to allocate those to.

Motion by Mr. Bubb, Second by Mr. Lang to send to full council.

Mr. Lang – Thanks Mr. Mauter for bringing this I just want to understand what the process is for citizens to go about requesting money from the contingency fund.

Mr. Mauter – There will be an application process because these are CDBG Funds which means they have to be used specifically for low to moderate income persons in our community. We will have an application and they will have to submit all of their information income wise and that will have to be verified before we can make the requested amounts to them.

Mr. Lang – Are there deadlines that people will have to meet for this assistance?

Mr. Mauter – We anticipate this not only going through 2020, but into 2021 as well. That’s a fair amount of money that we have to distribute, so as of this time there are no deadlines.

Mr. Lang – Do you know off hand the qualifications for meeting that low income threshold to qualify?

Mr. Mauter – Through CDBG low to moderate 80 percent, the 80 percent comes from Columbus Metropolitan Area and we have a chart in our office that guides us it depends on the size of the family.

Mr. Lang – 80 percent of what?

Mr. Mauter – 80 percent of the poverty level.

Mr. Marmie – These funds aren’t tied to the CARES Act funds that have to be used or have PO’s on them by the end of the year? All the other CARES Act Funds have to be spent by December 28th, so they CDBG Funds are different than all the others?

Mr. Mauter – Yes, the money coming from the County is on a deadline, but we are not on a deadline for this.

Motion to send to full council passed 5-0

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$2,947.87 (Workers Comp)

231.113.5127	Workers Comp	2600.00
231.232.5611	Refunds	347.87

Mr. Saad – These are bot in reference to our department of corrections grants. The first one is our ISP Jail Diversion Grant. The original budget for that was done in FY 2019 and sometimes it’s difficult to actually pinpoint the workers compensation amount due to the rate change, so we need to move

\$2600 to the workers comp line item in order to cover that for FY 2021. Actually calendar year 2021 but it will be deposited into the appropriate line item at the end of this year or the beginning of next year. The refunds are the incentive money that we received for our performance and our probation improvement incentive grant. The State asked us to do an itemized list of purchases for FY 16 and 17, which I did and after I returned it to them they said that we owed \$347.87 so we need to appropriate money in that account to give back to the State.
Motion by Mr. Bubb, second by Mr. Lang to send to full council, motion passed 5-0

Section 4. There is hereby an appropriation of the unappropriated balance of the 424 TIF Fund, in the amount of
 \$8,907.00 (Refunds)

424.926.5611	Refunds	8907.00
--------------	---------	---------

Auditor – Mr. Steve Johnson – This is just moving money from one TIF account to another. Since they're SUB Funds we have to dis-appropriate and re-appropriate. It's the River Road TIF that needs additional money, there wasn't much history when budgeting for this was done so we are coming up just a little bit short.

Motion to send to full council by Mr. Bubb, second by Lang, motion passed 5-0

Section 5. There is hereby a disappropriation of the appropriated balance of the 424 TIF Fund, in the amount of
 \$8,907.00 (Refunds)

424.923.5611	Refunds	8907.00
--------------	---------	---------

Mr. Marmie – This is the dis-appropriation related to section 4, so I'll entertain a motion for this.
Motion to send to full council by Mr. Bubb, second by Mr. Lang, motion passed 5-0

2. Consider **Resolution No. 20-65 Expedite**

A RESOLUTION AMENDING R-19-74 AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) A FIVE YEAR CONSOLIDATED PLAN AND A ONE YEAR USE OF FUNDS/ACTION PLAN ALONG WITH AN APPLICATION FOR FY 2020 FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS (CDBG), AS REQUIRED BY 24 CFR PART 91.220, FOR VARIOUS PROGRAMS RELATED TO HOUSING AND COMMUNITY DEVELOPMENT, AND DECLARING AN EMERGENCY.

Director Mauter – This is the legislation that pertains to the allocation that we just discussed a little earlier for the CDBG Funds. With these funds you have to do a 5 year consolidated plan as well as an annual action plan and with these funds we just need to amend both of these and this is the legislation that will allow us to do so.

Motion to send to full council by Mr. Lang, second by Mr. Bubb, motion passed 5-0

3. Consider **Resolution No. 20-67** A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund , in the amount of \$22,339.33 (Grant monies from LCounty for Horns Hill Park Improvements)

Account Description Amount

100.121.5271	Building Maintenance	22,339.33
--------------	-------------------------	-----------

Service Director – David Rhodes – These are Grant dollars from the Licking County Foundation for the Horn’s Hill Park improvements. They are donated monies that we’ve raised that have went into the foundation and are coming into the City so we can pay part of a bill.

Motion to send to full council by Mr. Bubb, second by Mr. Lang, motion passed 5-0.

4. Consider **Resolution No. 20-69** A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Auditor Steve Johnson – This is a housekeeping thing we do every year about this time. These are tax rates as assigned to the City. We have no vote on millage so we qualify just by the fact that we are City for 3.1 mils. We also receive an additional 6/10 of a mill for the accrued liability for the police and fire pension funds, which was underfunded back when it began so every city was assigned an amount to basically pay it back so we are given millage to pay it back. This is something that the Clerk of Council has to file by the 1st of October with the budget Commission or she will be cited by the auditors so it needs to be expedited.

Motion to send to full council by Mr. Bubb, second by Mr. Lang

Mr. Marmie – when you say that is has to be expedited, even if we waive the 2-day reading rule, it takes 30 days to go into force, so do you need the emergency clause?

Mr. Johnson – The clerk has to file this by October 1st, so if it’s not expedited we will miss that deadline. It’s not the end of the world, she’ll just be cited by the auditors.

Mr. Marmie – So should we add the emergency clause to this so it’s immediately effective?

Mr. Johnson – We probably should. The County was very late getting this to us this year.

Motion by Mr. Marmie to amend to add the emergency clause, second by Mr. Bubb, motion passed 5-0

Legislation as amended to send to full council passed 5-0

5. Other items at the discretion of the chair

Doug Marmie, Chair