PLANNING COMMISSION MEETING TUESDAY, FEBRUARY 11, 2025 6:00 P.M. COUNCIL CHAMBERS 40 W MAIN ST, NEWARK, OH 43055

AGENDA

1. CALL TO ORDER

2. APPROVAL OF MINUTES FOR THE JANUARY 14, 2025 PLANNING COMMISSION MEETING

OLD BUSINESS

There is none this meeting.

NEW BUSINESS

3. Site Plan Review for PC-25-04 – Site Plan Review for proposed Equipment Garage building for Moundbuilders Country Club, 2250 Horns Hill Road Owner: Moundbuilders Country Club

Moundbuilders Country Clu	b
2250 Horns Hill Road	
Newark, OH 43055	

- Applicant: Tom Harvey Moundbuilders Country Club 2250 Horns Hill Road Newark, OH 43055 <u>tharvey@hopetimber.com</u>
- Architect: Luke Baus Project Architecture Ltd. 149 East Main Street Hebron, OH 43025 <u>luke@projectconstructionco.com</u>
- 4. Site Plan Review for PC-25-06 Site Plan Review for New Equipment Wash Bay Building for LRC Group 2 LLC, 171 Riverside Drive

Owner:	LRC Group 2 LLC 171 Riverside Dr Newark, OH 43055 <u>contact@univeracompany.com</u>
Applicant:	Northpoint Ohio Architecture 19 North 4 th Street Newark, OH 43055 Phil Claggett – <u>phil@northpointohio.com</u>
Engineer:	Willis Engineering & Surveying 12512 West Bank Dr Millersport, OH 43046 Todd Willis – <u>todd.willis@willisengineer.com</u>

- 5. PC 25-09 Dedication Deed for Roadway for Heath-Newark-Licking County Port Authority
- Owner: Heath-Newark-Licking County Port Authority 851 Irving Wick Drive W Heath, OH 43056 John Vermaaten – jvermaaten@hnlcpa.com Rick Platt – rplatt@hnlcpa.com
 - Engineer: ADR & Associates 88 West Church St Newark, OH 43055 Brian Wood – <u>bwood@adrinnovation.com</u>

MISCELLANEOUS – ADMINISTRATIVE APPROVALS

6. Reappointing Mark Mauter to the Community Reinvestment Area Housing Council (CRAHC). This three-year term commenced on January 1, 2025 and will expire on December 31, 2027.

THE NEXT SCHEDULED PLANNING COMMISSION MEETING WILL BE HELD ON TUESDAY, MARCH 11, 2025, 6:00 P.M. THE DEADLINE FOR AGENDA ITEM SUBMITTAL IS TUESDAY, FEBRUARY 18, 2025, 4:30 P.M.



FEBRUARY 11, 2025 PLANNING COMMISSION MEETING

Application:

1. PC FILE 25-04: SITE PLAN FOR EQUIPMENT GARAGE BUILDING, MOUNDBUILDERS COUNTRY CLUB, 2250 HORNS HILL ROAD

Staff Report & Recommendations:

Overview:

The applicant intends to build a new 4992 SF building, instead of converting 2 smaller garages into a larger 7,250 SF new building as previously submitted, to accommodate the new change in ownership.

The Site Plan Review Committee submitted comments on 2/6/2025 regarding this application. Reviewers included:

- Mark Mauter, Development Director
- Brandon Metzger, Fire Chief
- Aaron Holman, NFD
- Erik McKee, Police Chief
- Craig Riley, Deputy Police Chief
- Brandon Fox, Utilities Superintendent
- Adam Bernard, Utilities Engineer
- Lindsey Brighton, Stormwater Utility
- Nick Shultz, Street and Traffic Engineer
- Don Hiltner, Senior Engineer
- Brian Morehead, City Engineer
- George Carter, Zoning Inspector
- A. Zoning District:

This site is zoned Planned Unit Development District (PUD), reviewed as a General Commercial use; the proposed use is a permitted use. **Flood Zones:** This structure is not located in the 100-year Floodplain Area.

B. Safety Division Review:

The Police Division and Fire Divisions have no issues with the proposed structure.

- C. Height Restrictions: There are no height restrictions in the PUD – GC District.
- D. Lot Area & Setbacks:

Parcel is approximately 163.34 acres +/-, with 0.33% building coverage (23,280 sf), which meets the lot setback and area requirements of 25% maximum coverage.

E. Off-Street Parking & Loading: No additional parking is required for this building, we find the existing parking as acceptable.



- F. Corner Lots: There are no structures proposed in the corner lot areas.
- G. Landscaping, Buffering & Greenspace: The landscaping on the site will not change as a result of this proposal, and we do not feel that any changes are needed due to this addition.
- H. Public & Private Roadways Access Management: No new driveway approaches are planned with this structure.
- I. Site Signage: No additional signage has been submitted with the proposal.
- J. Traffic Control / Street / Right-of-Way Issues: No comments on these items.
- K. Engineering / Utilities:

No new water and sanitary sewer service lines are proposed; any additional service is to be extended from the existing internal building plumbing.

There has not been a stormwater management plan submitted, and the increase in impervious area with this addition is not considerable.

L. Other Standards/Regulations No other comments at this time.

Recommendations:

This proposal meets all of the technical requirements. On that basis, staff recommends <u>approval</u> of the Site Plan for this structure.

If approved by Planning Commission, the zoning certificate will be granted.

Planning Commission Action on Recommendation:

_____ Approved As Submitted

_____ Approved As Noted, With Contingencies

_____ Denied

Planning Director

Date

Provided by Brian Morehead, City Engineer



12149 Gower Road, Glenford, OH 43739 (740) 659-1480 (740) 659-1481 (Fax)

www.grabersoakflooring.com

Hardwood Flooring ● Pole Building Packages ● Building Materials ● Generators and Power Equipment ● Kitchen Cabinets ● Countertops ● Vinyl Siding ● Custom Wood Trim ● 40 Year, Standing Seam, G-Rib and Corrugated Metal

December 18, 2024

48' x 104' x 10' Pole Building Package Estimate Quote # 17676

Details:

Vented Ridge 12" Roof Overhang on Eave Sides with Vented Steel Soffit 12" Roof Overhang on Gable Ends with Solid Steel Soffit 4/12 Pitch Roof 4' O.C. Trusses Footers Not Included*** 3-ply 2x6 Laminated Post 50yr Warranty, 8' o.c. 2x12 Top Headers, Double Plated (2) Rows 2x6 T&G Ground Contact Grade Boards 24" O.C. 2X4 Nail Girths on sides 24" O.C. 2x4 Perlins on Roof #1 40yr 29 Gauge G-Rib Metal Roofing #1 40yr 29 Gauge G-Rib Metal Siding Drip Stop Vapor Barrier under Metal Roof (4) Garage Door, Insulated Metal Back, CHI Model 2283, 10' x 8' (2) 36" Steel Entry Door 4-way U Swing, With Lock Set

(1) Uplift Anchors, Wall Braces, Hurricane Ties, and GRK Fasteners included for code

(1) Architectural Drawings for S1 Commercial Storage Building

Job Name:Tom HarveyPhone:740-404-1189Email:tharvey@hopetimber.comLocation:Newark OH (Licking County-Commercial)

Materials \$43,562.04 Tax not included. Delivered price if Semi Truck accessible!

Labor to Install **\$21,000.00** Approx price. Site unseen. <u>Grabers Oak Flooring is Not a Contractor</u>. Contractors: TBD. Customer is to Pay Contractors Directly on Completion.

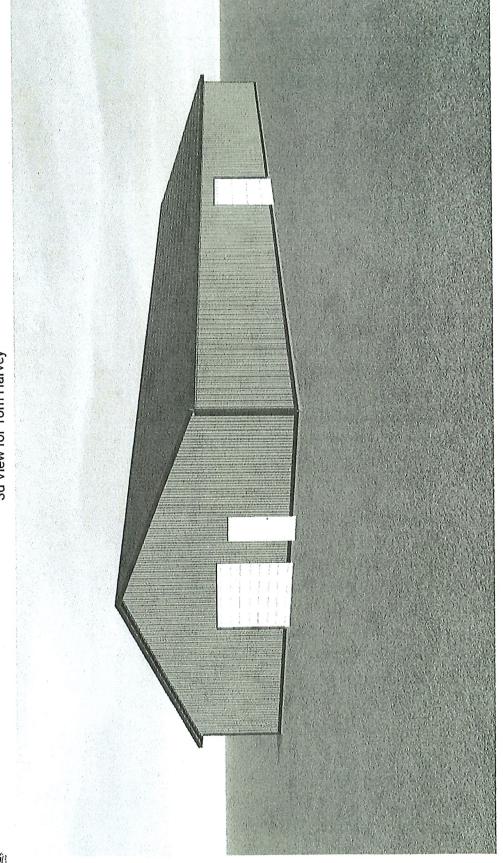
Total Installed Building \$64,562.04

This is an estimate on the materials and labor named therein, is subject to the following conditions:

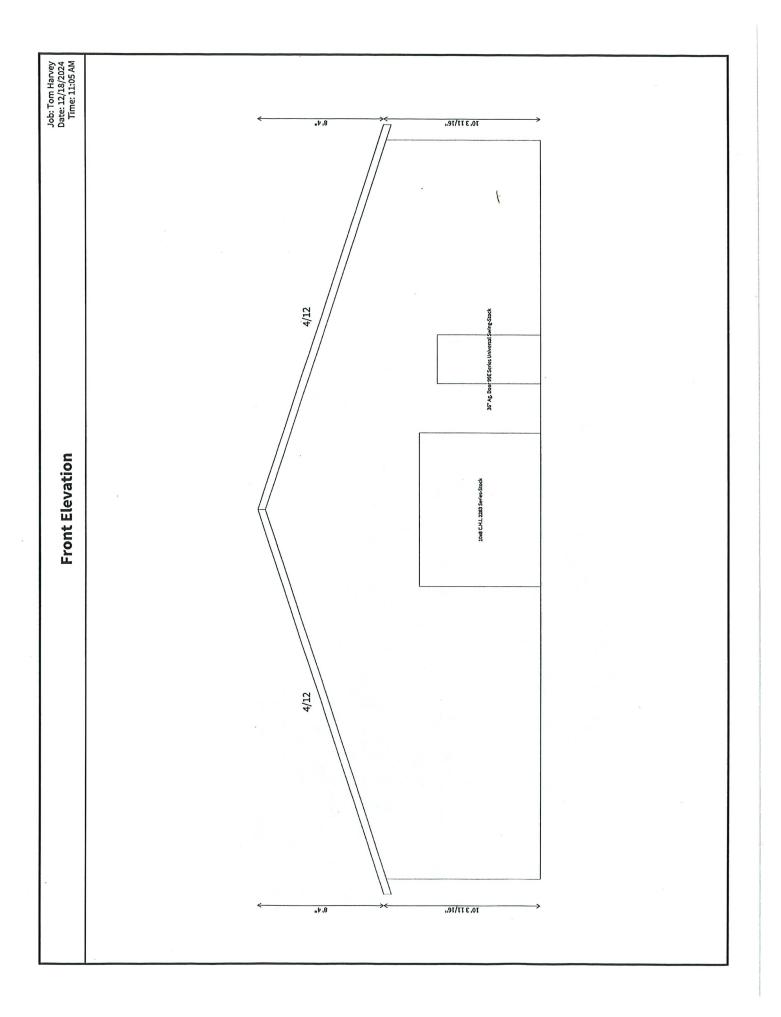
1. Payment terms: a) Upon acceptance of estimate, full payment for cost of materials is required. A contract cannot be issued and work cannot be scheduled without a signed contract and payment received for materials. b) Customer is to pay building contractor for labor charges at completion of project. c) Additional payment is required if customer listed on this estimate changes the scope of work after creation of invoice. d) Graber's Oak Flooring and Pole Buildings does

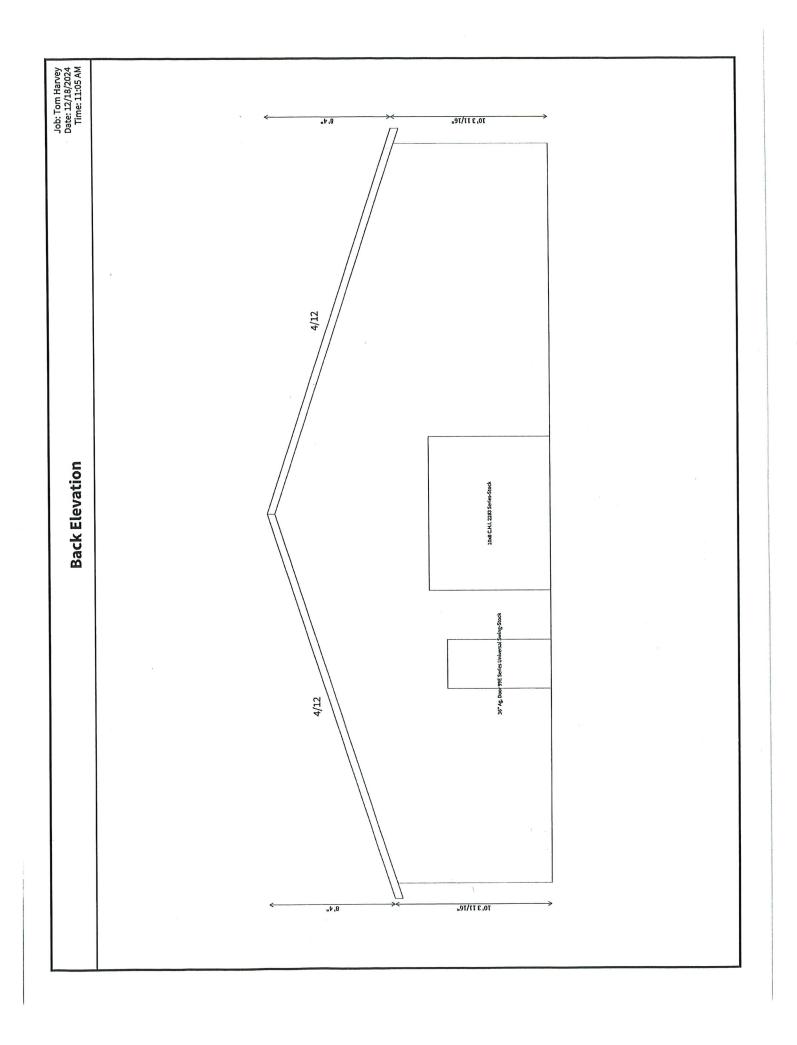
not offer financing. e) This estimate is valid for 30 days after date on estimate.

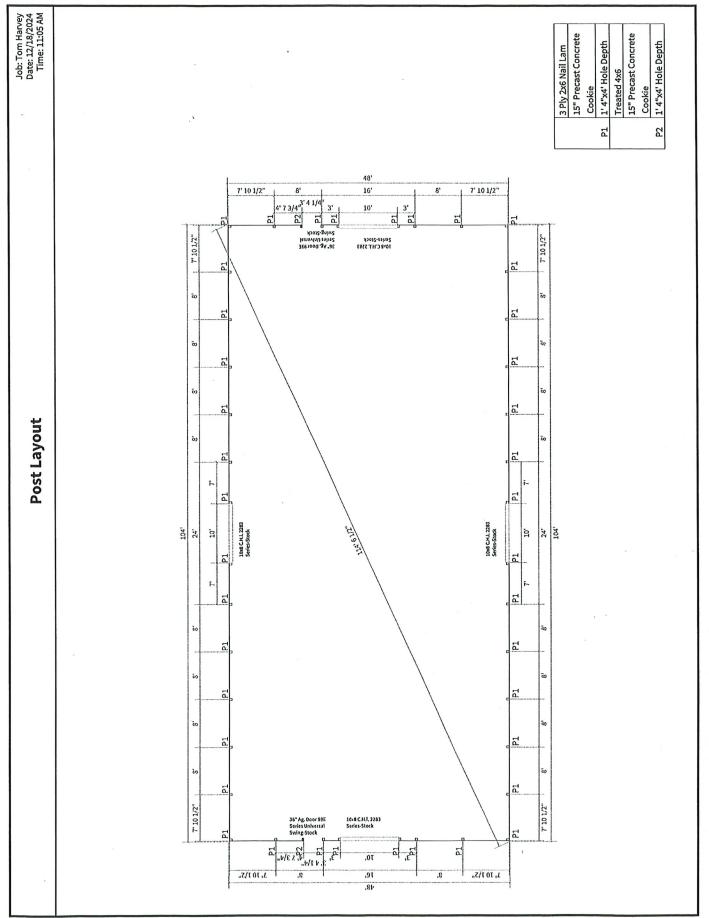
- **2.** Building Use: a) This building and the materials are not designed for any specific use. b) Graber's Oak Flooring and Pole Buildings is not responsible for obtaining building permits (See pricing and refund policy)
- 3. Pricing and Refund Policy: a) Prices are subject to change without prior notice depending on final drawings and specific code requirements b) Fixed pricing requires customer's signature on quote and accepted subsequent invoice. c) Graber's Oak Flooring and Pole Buildings is not responsible for clerical errors. d) All listed items are subject to cost increase from manufacturer, e) All metals are custom order and not refundable. All other items are subject to a restocking fee and additional items may not be returnable and refundable (please speak to your sales person for details on certain items). f) This estimate is terminated after 30 days of date on estimate and a subsequent invoice and contract is terminated if payment for materials is not received upon acceptance of said estimate and contract.
- 4. Delivery a) Free delivery for complete pole building packages requires that a tractor trailer can access the job site b) Additional delivery costs depend on size of building package and distance from manufacturer c) Materials delivery, project start and completion dates are subject to availability of items on this estimate and subsequent invoice and are subject to change due to weather conditions, mechanical and equipment availability and conditions, and any and all unforeseen circumstances that could affect the same.
- 5. Contractor Responsibility** Graber's Oak Flooring and Pole Buildings is not responsible for damages above and beyond the scope of materials described in this estimate. Graber's Oak Flooring and Pole Buildings is not a contractor, nor concrete provider, and is therefore not responsible for actions or negligence of building contractors, drivers, delivery vehicles, concrete providers, utility providers, excavators, and/or any and all service providers providing services for these materials in this estimate which may lead to a contract. Graber's can coordinate contractor services and arrange for services for this package but does not accept payment for services provided only materials. Labor estimates are approximate prices based on historical data and a perfect building site that requires no preparation. Because Graber's cannot predict building needs at your site, a firm and final labor cost can <u>only</u> be provided by the actual builder once they have visited your job site and made proper determination in coordination with the customer. Concrete estimates are for reference purposes only all concrete work must be coordinated directly with the builder. The customer reserves the right to make contractor/builder/provider arrangements outside of the scope of this estimate but must notify Graber's upon acceptance of said contract for materials and/or services.
- 6. Other Gutters, plumbing, electrical, excavating, site preparation (but not limited to) are not included in this estimate. Please speak to your sales representative for recommendations if you need any of these services.

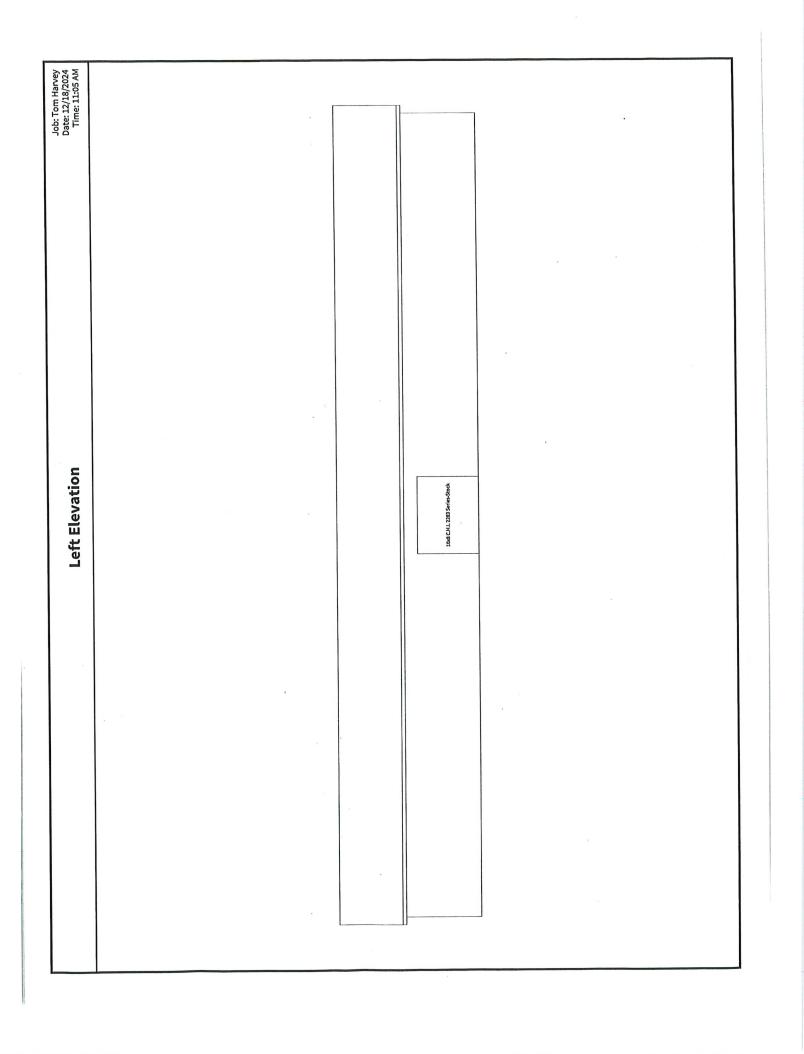


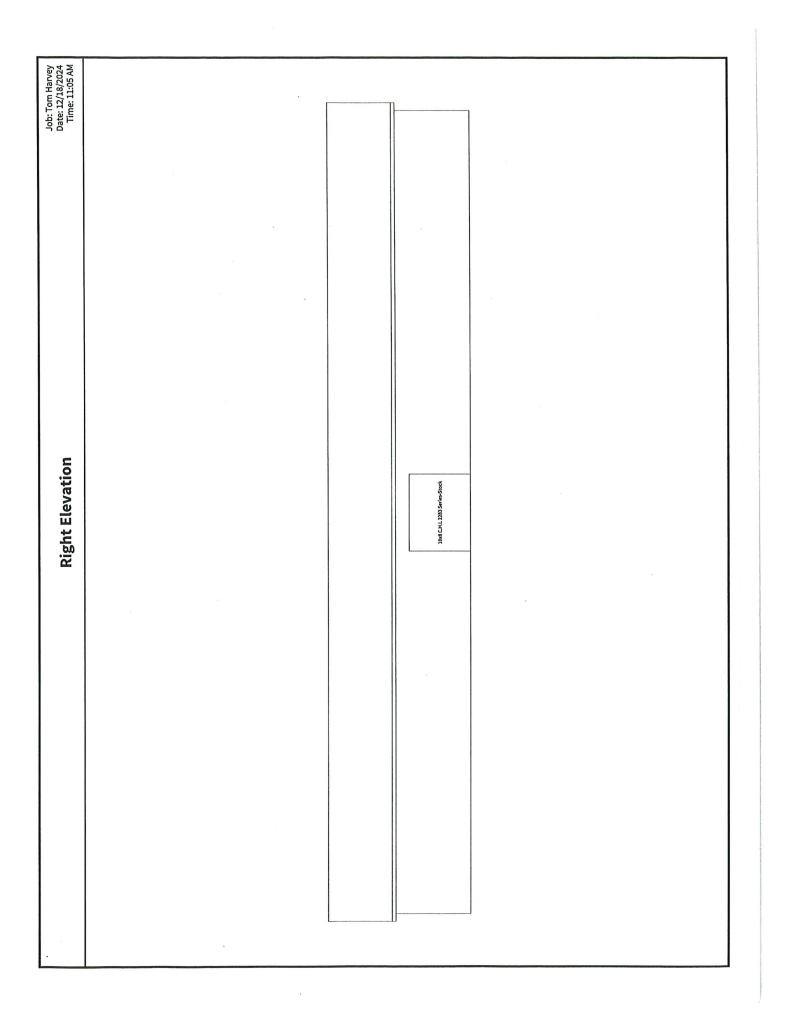
3d View for Tom Harvey







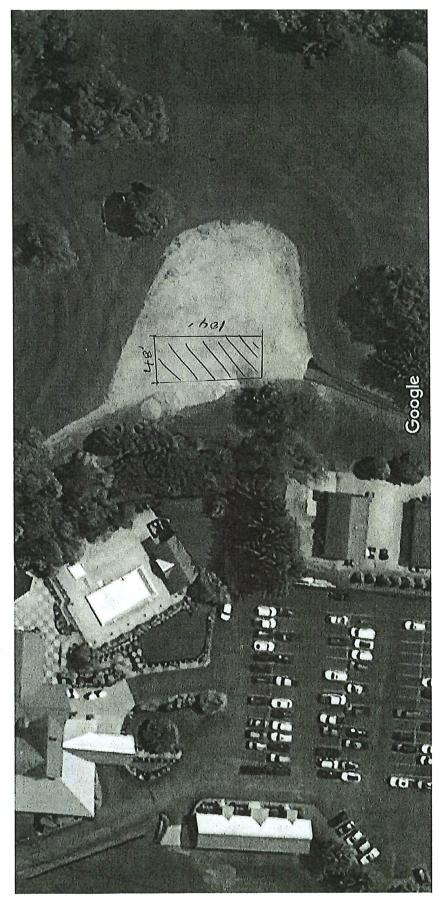




1/9/25, 11:59 AM

Google Maps

Google Maps

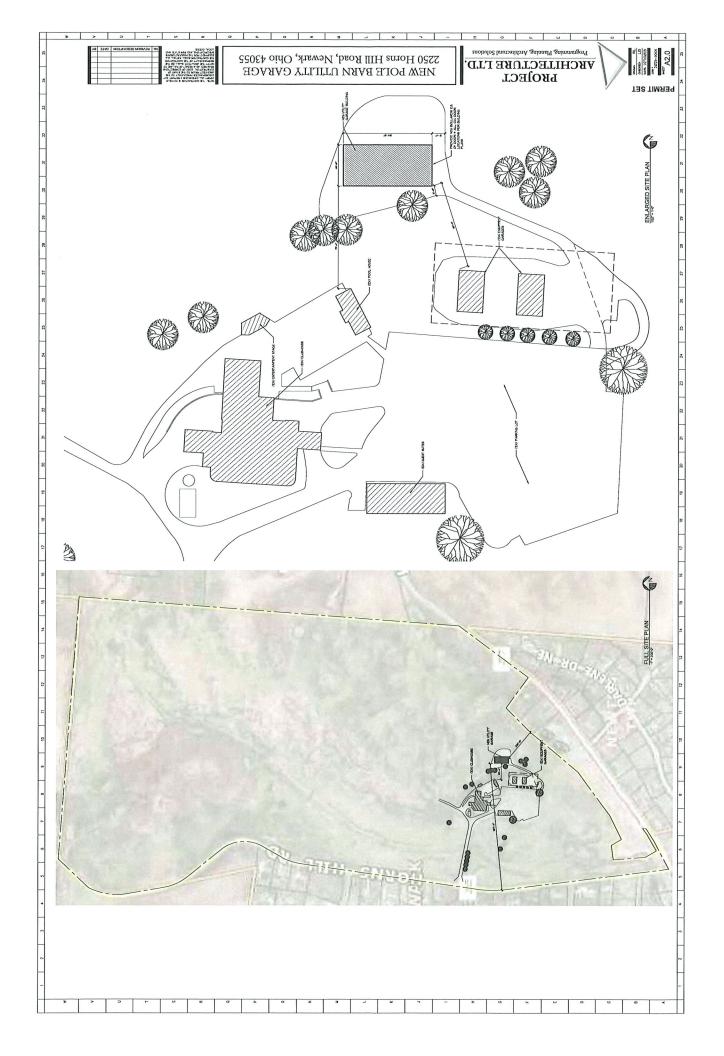


Imagery ©2025 Airbus, Map data ©2025 20 ft

48' × 104' Post FRAME STORAGE Building ON COMPACTED GRAVEL LOT.

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FEBRUARY 11, 2025 PLANNING COMMISSION MEETING

Application:

1. PC FILE 25-06: SITE PLAN FOR NEW EQUIPMENT WASH BAY BUILDING FOR LRC GROUP 2 LLC, 171 RIVERSIDE DRIVE

Staff Report & Recommendations:

Overview:

The applicant intends to build a 1,200 S.F. building, east of the existing buildings on this site.

The Site Plan Review Committee submitted comments on 2/6/2025 regarding this application. Reviewers included:

Mark Mauter, Development Director Brandon Metzger, Fire Chief Aaron Holman, NFD Erik McKee, Police Chief Craig Riley, Deputy Police Chief Brandon Fox, Water Administrator

Adam Bernard, Utilities Engineer Lindsey Brighton, Stormwater Utility Nick Shultz, Street and Traffic Engineer Don Hiltner, Senior Engineer Brian Morehead, City Engineer George Carter, Zoning Inspector

A. Zoning District:

This site is zoned General Industrial District (GI); the proposed use is a permitted use.

Floodplain - The building site is located in the 1% Annual Chance (100 year) floodplain area, and a Floodplain Development Permit and associated requirements will need to be submitted for review.

B. Safety Division Review:

The Police Division has no concerns with this proposal.

The Fire Division has not submitted any review comments at this time. Any additional comments / requirements will be provided at the PC meeting.

C. Height Restrictions:

There are height restrictions in the GI District, and this proposal meets the requirements.

D. Lot Area & Setbacks:

Parcel is approximately 331,492 S.F. +/-, with 6.5% building coverage, which meets the lot area requirements.

E. Off-Street Parking & Loading:

Based on the proposed building area, 1 additional parking space is required. The plan submitted shows no specific spaces, but has a large gravel area surrounding the proposed building, which we feel is sufficient to meet this requirement.

- F. Corner Lots: No structures are proposed at this time in the lot corner area.
- G. Landscaping, Buffering & Greenspace: The existing site is legal non-conforming with regard to the landscape requirements, as there is no landscaping on this site. The landscaping on the site will not change



as a result of this proposal, and we do not feel that any changes are needed due to this addition.

- H. Public & Private Roadways Access Management: No changes to the driveway approaches are shown.
- I. Site Signage: No additional signage has been submitted with the proposal.
- J. Traffic Control / Street / Right-of-Way Issues: No other comments at this time.
- K. Engineering / Utilities:

Water and sanitary service line design for this site has been submitted for review. Engineering will follow up for compliance prior to construction. Because the site will have no change to the impervious area, no stormwater changes are expected. There are no concerns regarding providing services to this property.

L. Other Standards/Regulations No other comments at this time.

Recommendations:

This proposal meets all of the technical requirements. On that basis, staff recommends <u>conditional approval</u> of the Site Plan for this development, provided the following issues are addressed:

- 1. Resolution of Fire Dept comments and requirements, if any.
- 2. Submittal of Floodplain Development permit and requirements.
- 3. Construction plan approval for sanitary sewer, water and stormwater designs.
- 4. Compliance with City's Stormwater Management requirements, including postconstruction.

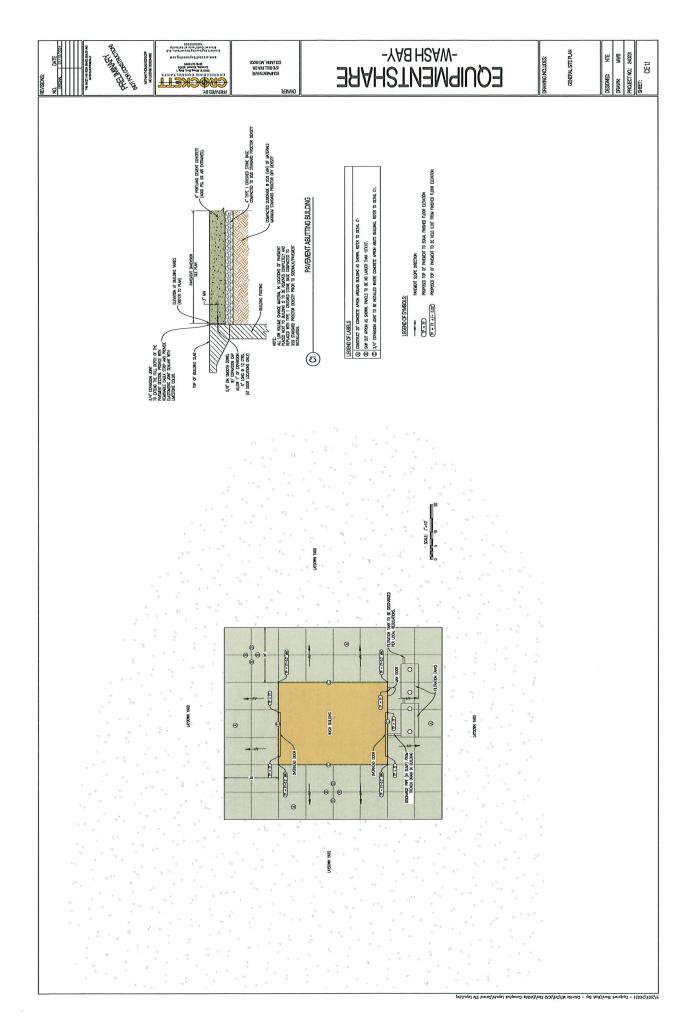
If approved by Planning Commission, the zoning certificate will not be granted until the above conditions are resolved / met.

Planning Commission Action on Recommendation:

- _____ Approved As Submitted
- _____ Approved As Noted, With Contingencies
- Denied

Planning Director

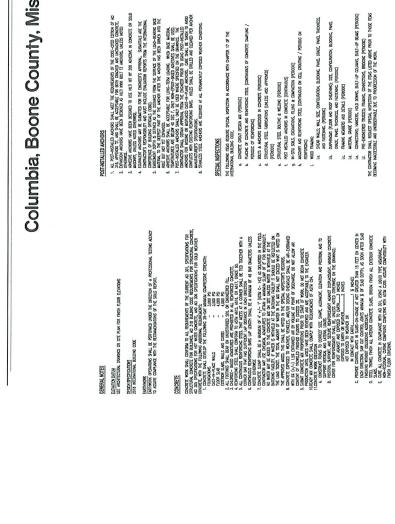
Date



Equipment Share - Wash Bay

Columbia, Boone County, Missouri

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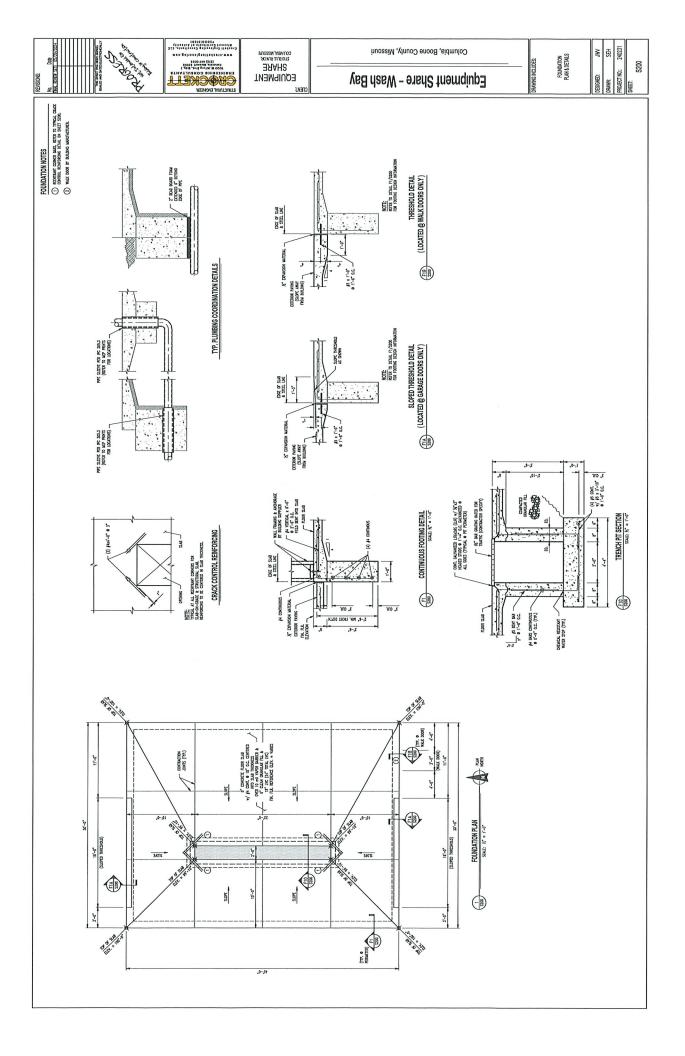
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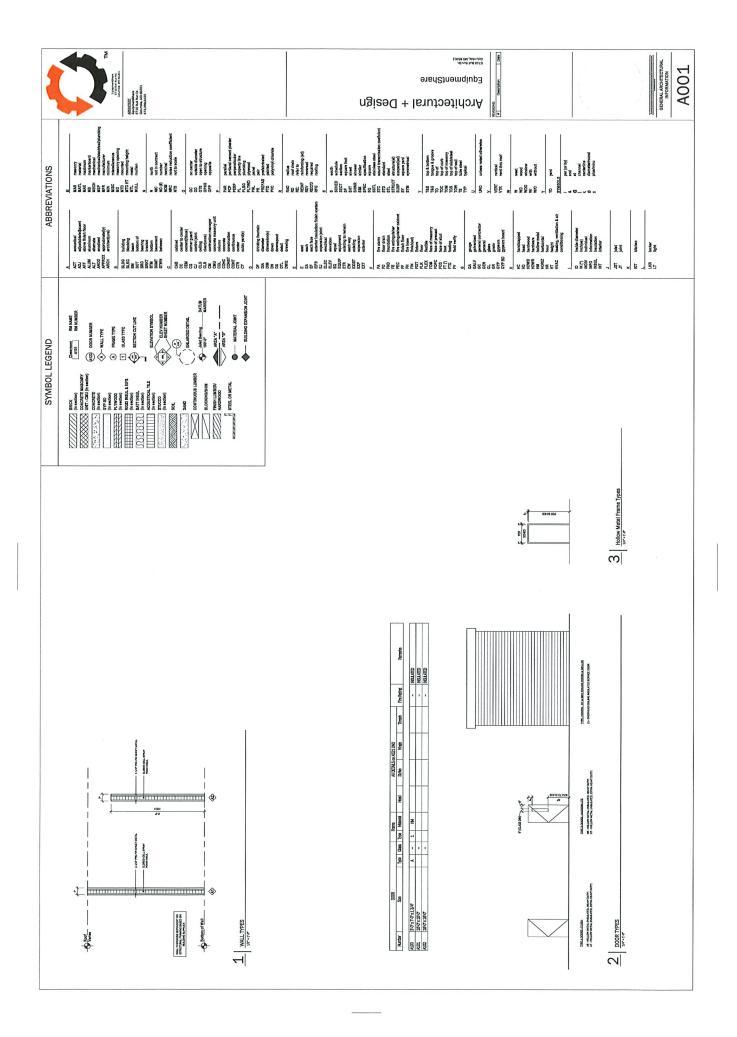
Equipment Share - Wash Bay

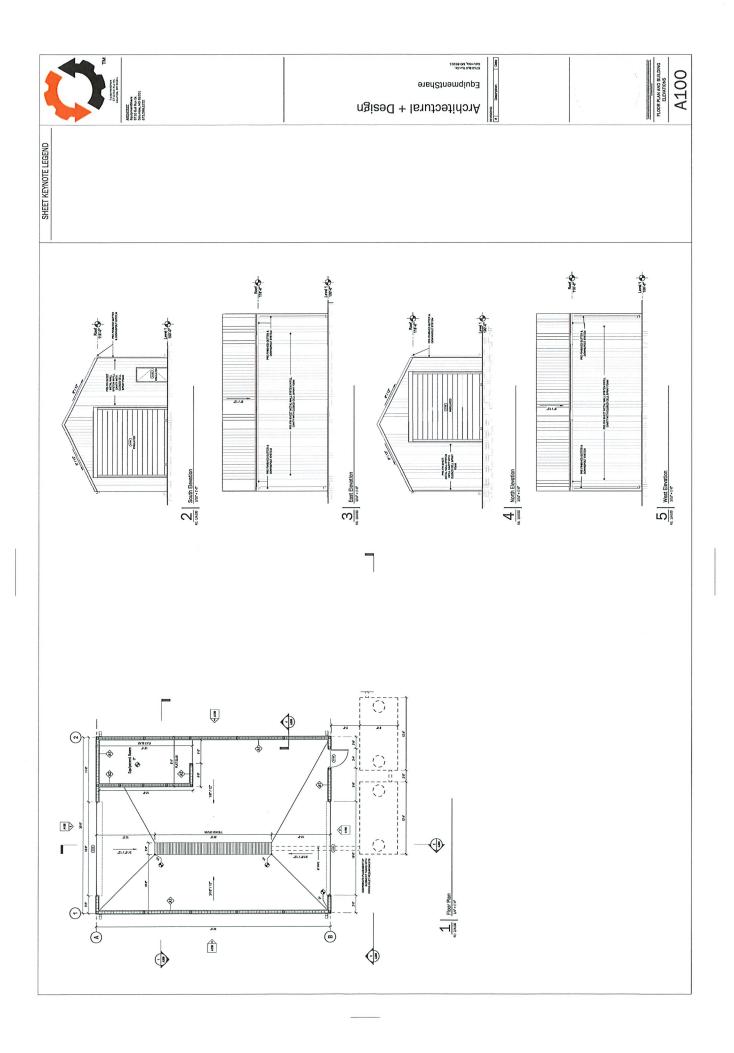
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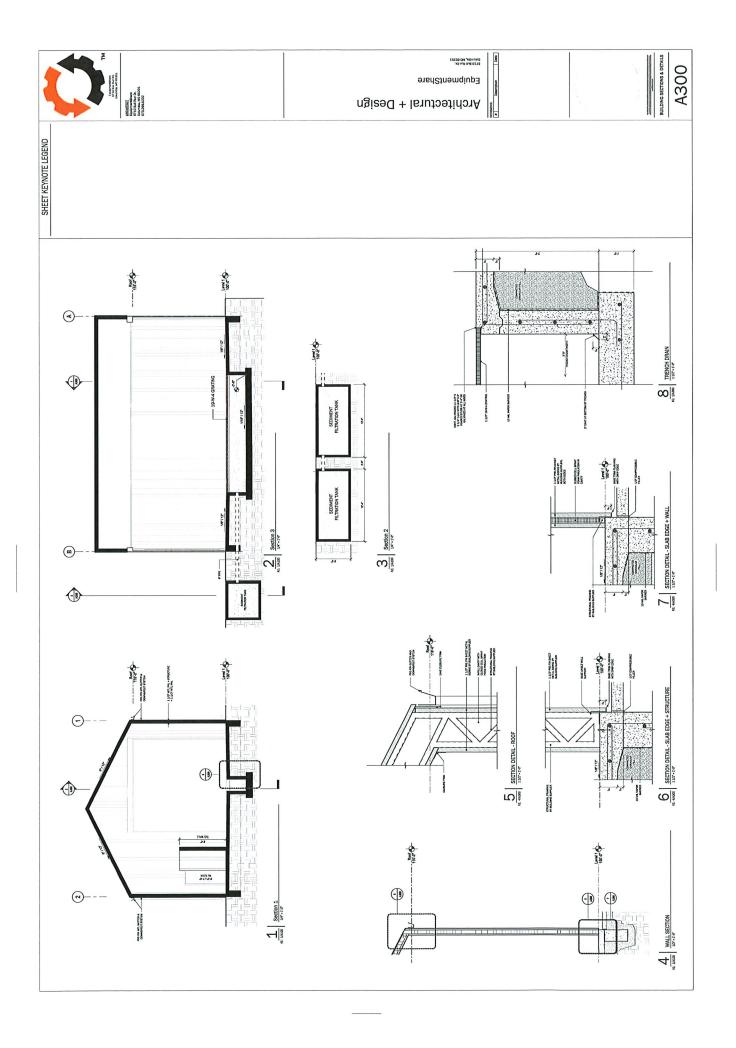
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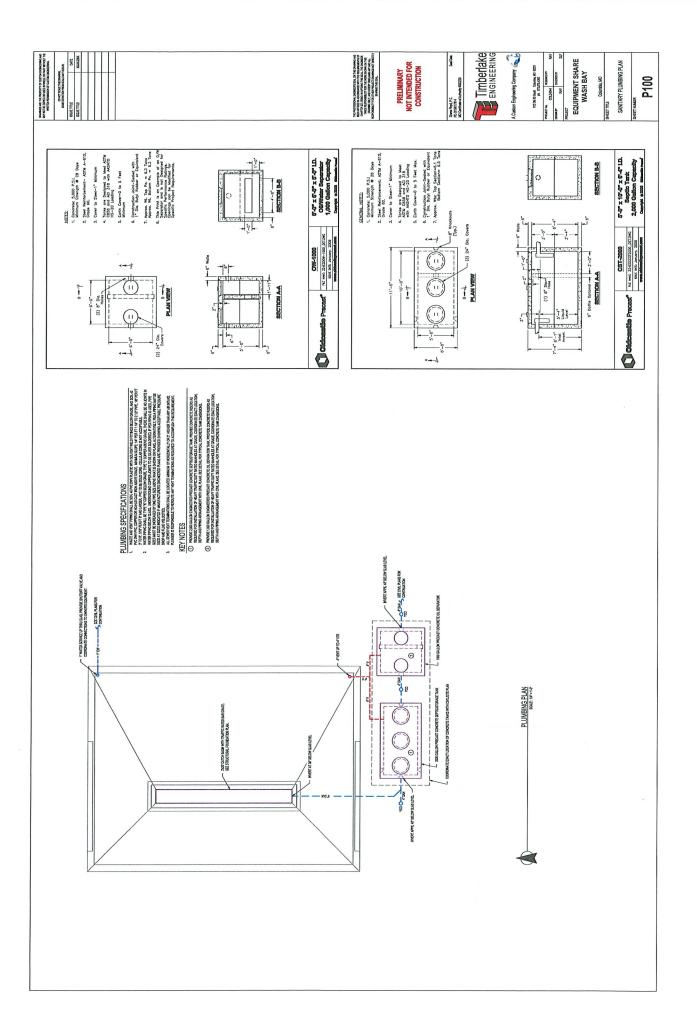


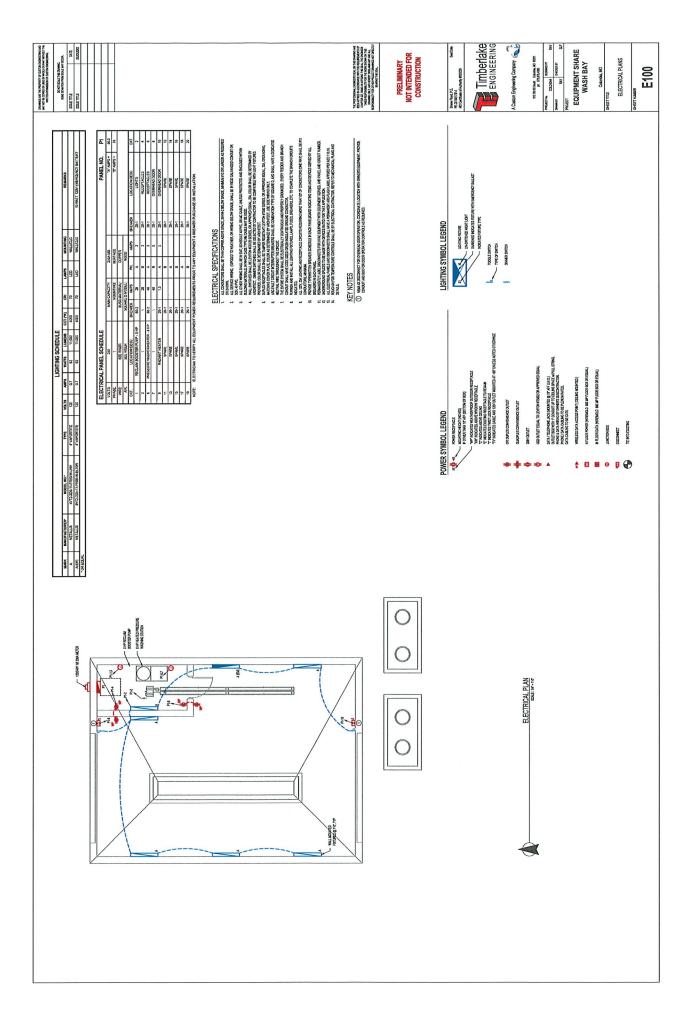
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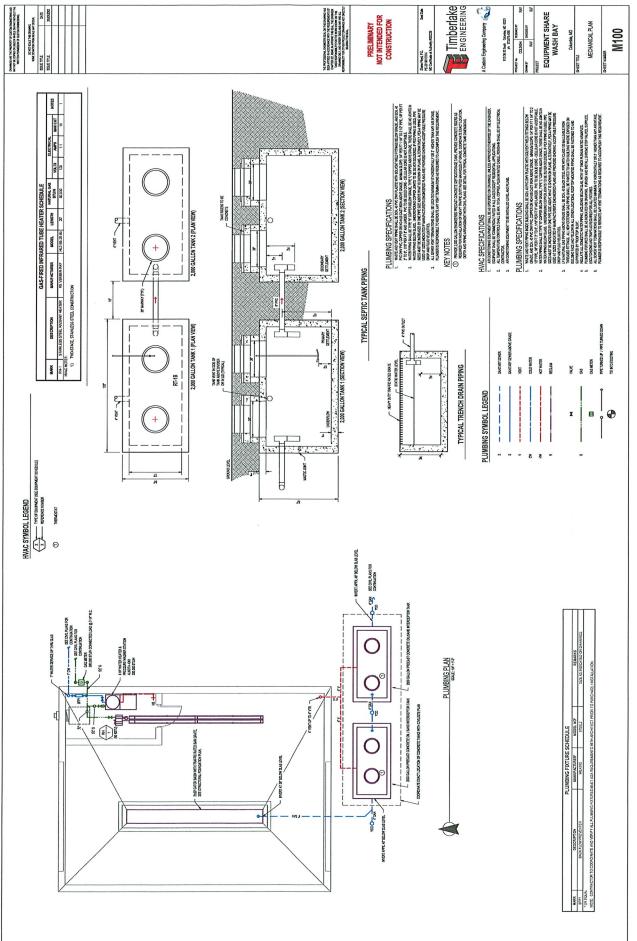


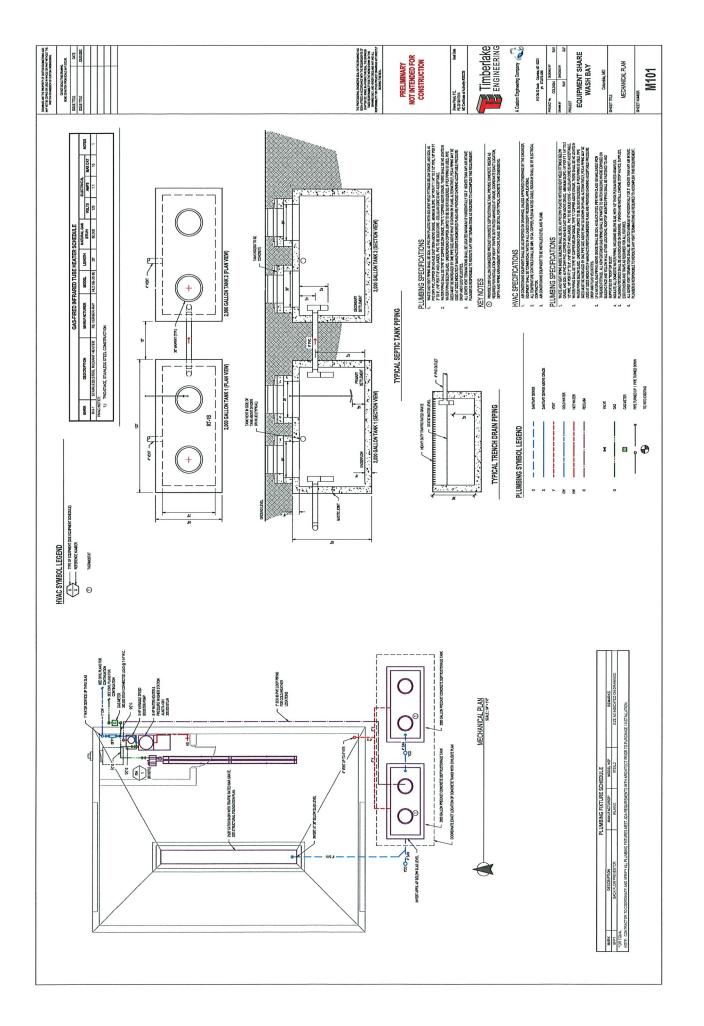


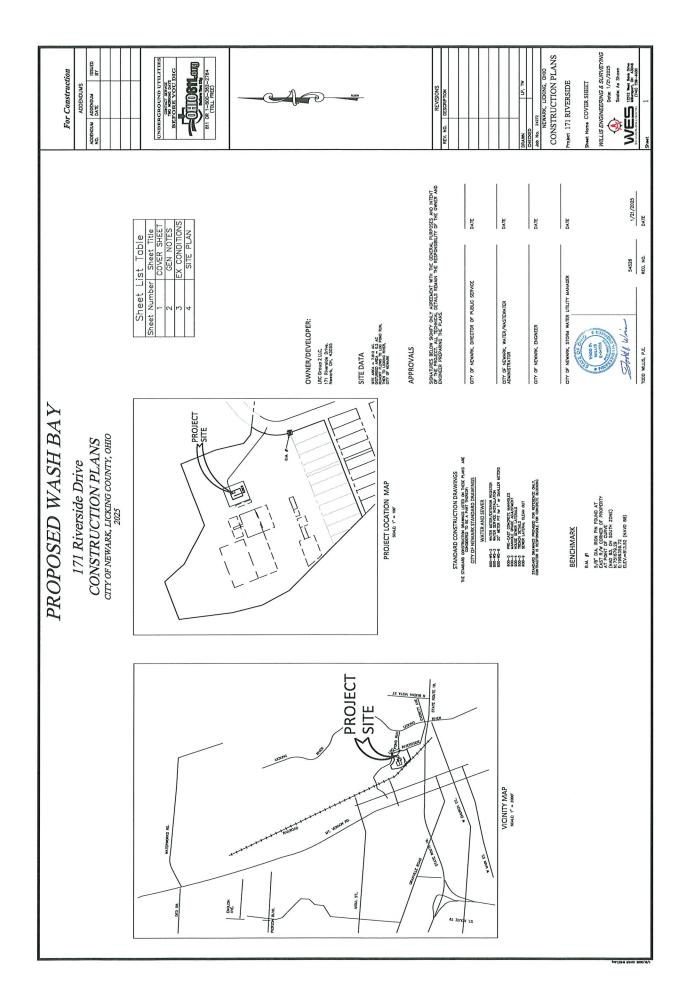




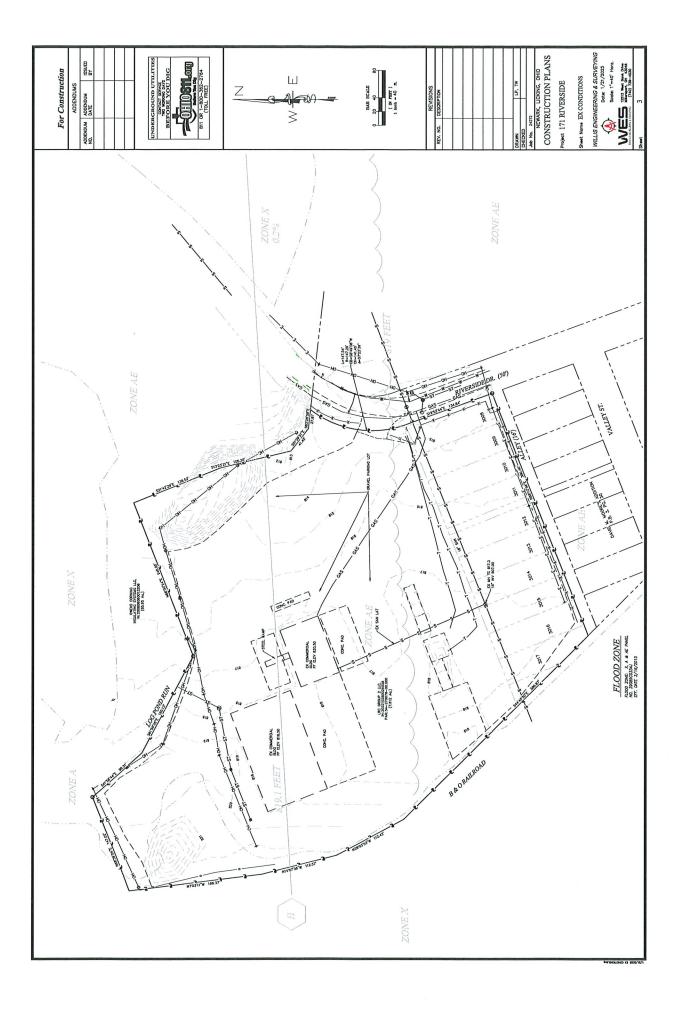








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City of Newark Division of Engineering

MEMORANDUM

TO : NEWARK PLANNING COM

- FROM: BRIAN R. MOREHEAD, CITY ENGINEER
- DATE : 6 FEBRUARY 2025
- RE: DEDICATION DEED of New Street Right-of-Way STEMFlex Way

I have reviewed the dedication documents for the above right-of-way, located on the west side of Mt. Vernon Road, between North 21st Street and Myrtle Avenue. The following comments are based on my review and compliance with the Subdivision Ordinance of The City of Newark.

This dedication is a confirmation of the new street right-of-way that was developed as a result of improvements to the Heath-Newark-Licking County Port Authority site at 1401 Mt. Vernon Road. The proposed name for the new street is STEMFlex Way.

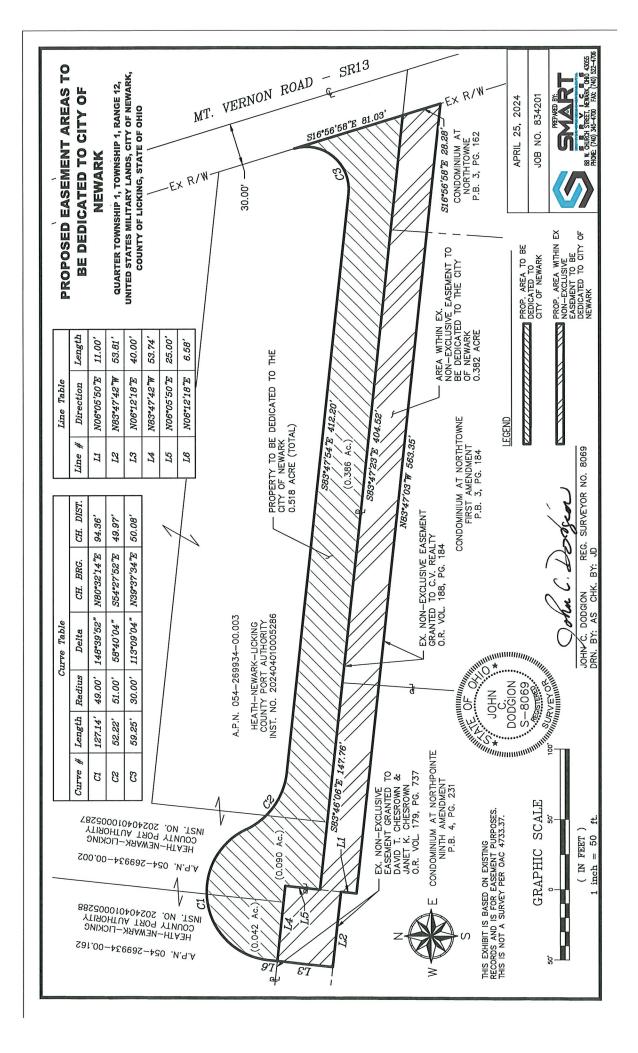
Due to the complexity of the real estate transaction between HNLCPA and the adjacent property owners, The Condominium at Northpointe Association and The Condominium at Northpointe Association, the decision was made by legal to dedicate the right-of-way by deed rather than by plat, which we normally see.

RECOMMENDATION

I recommend approval of this Dedication Deed. If approved by Planning Commission, I will prepare legislation for City Council to dedicate the right-of-way to public use. When legislation is passed by City Council, the Deed will be released for recording.

BRM

Cc: George Carter, Zoning Inspector Zoning File PC-25-09 City Engineer



DEED OF DEDICATION OF EASEMENT AND RIGHT OF WAY

Heath-Newark-Licking County Port Authority, a port authority organized under Chapter 4582 of the Ohio Revised Code, and **The Condominium at Northtowne Association**, an Ohio not-for-profit corporation, and **The Condominium at Northpointe Association**, an Ohio not-for-profit corporation, for \$1.00 and other good and valuable consideration, receipt of which is hereby acknowledged, do hereby grant and dedicate to **The City of Newark**, an Ohio municipal corporation, an easement and right of way for public use on, over, across, under, and through the real estate being more fully described in <u>Exhibit A</u> (the "Property"), together with the right to install, construct, maintain, repair, replace, and relocate public streets, sidewalks, utilities, light poles, street signs, and traffic signals.

Reference is hereby made to Ordinance Number _____ / Resolution Number _____ whereby the Council of The City of Newark accepted the dedication of easement and right of way for public use on, over, across, under, and through the Property.

[Signature Pages to Follow]

EXECUTED this 1/74 day of 1/1/7, 2024.

Heath-Newark-Licking County Port Authority

By: Richard J. Platt

Its: President & CEO

STATE OF OHIO)) SS COUNTY OF LICKING)

The foregoing instrument was acknowledged before me this $11^{1/1}$ day of 3000, 2024, by Richard J. Platt, President & CEO of Heath-Newark-Licking County Port Authority, a port authority organized under Chapter 4582 of the Ohio Revised Code.



ERIN GRIGSBY Notary Public. State of Ohio My Commission Expires 03/08/2026

NOTAR PUL

[Signature Page to Deed of Dedication of Easement and Right of Way]

EXECUTED this 12^{+1} day of 32024.

The Condominium at Northtowne Association

FERGUSON ▶ Signature: Print Name: \mathcal{DO}

Print Title:

Board President

STATE OF OHIO

)) SS)

COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 12th day of 1000, 2024, by <u>DOPOTHY FORGUSON</u>, Board President of The Condominium at Northtowne Association, an Ohio not-for-profit corporation, on behalf of said corporation.



ERIN GRIGSBY Notary Public, State of Ohio V Commission Expires 03/08/2026

[Signature Page to Deed of Dedication of Easement and Right of Way]

EXECUTED this 24 day of April , 2024.

The Condominium at Northpointe Association

hery Subaug ery/Grubaugh Name: Signature:

_herv Print

Print Title: **Board President**

STATE OF OHIO

COUNTY OF LICKING

The foregoing instrument was acknowledged before me this 24^{4} day of $\frac{APRIC}{CRUBAVGA}$, Board President of The Condominium at Northpointe Association, an Ohio not-for-profit corporation, on behalf of said corporation.

)) SS



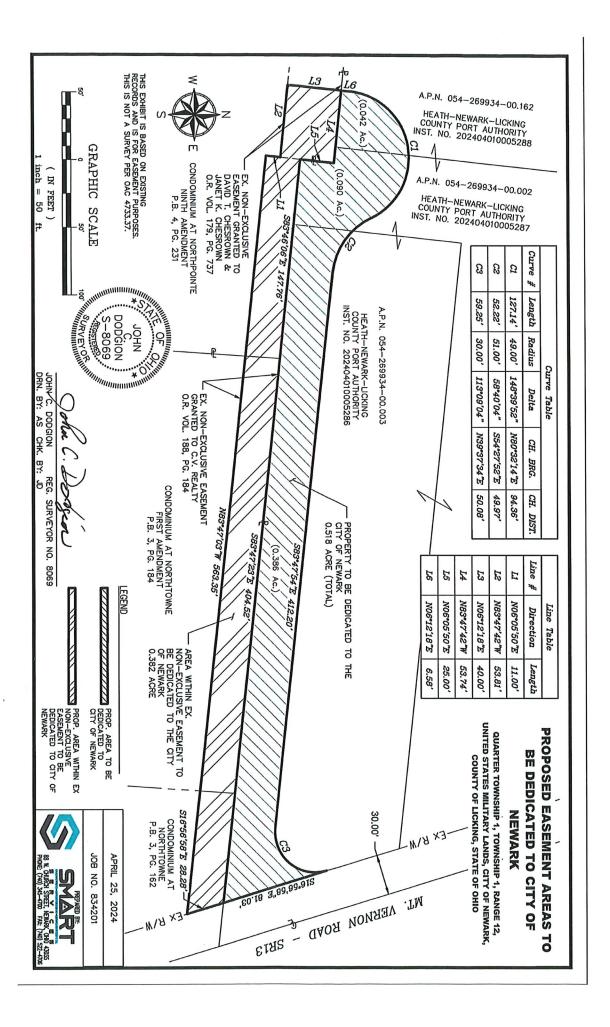
KANDACE L WATKINS Notary Public State of Ohio My Comm, Expires April 5, 2028

NOTARY PUBLIC

This instrument was prepared by: Reese Pyle Meyer PLL 36 N. Second St., P.O. Box 919 Newark, Ohio 43058-0919 (740) 345-3431

[Signature Page to Deed of Dedication of Easement and Right of Way]

EXHIBIT A





MARK MAUTER

DEVELOPMENT DIRECTOR

740-670-7533
 MMauter@newarkohio.net
 NewarkOhio.net

February 11, 2025

Dear Planning Commission Members:

The Ohio Revised Code Section 3735.69 requires that the Planning Commission of any municipality that has a Community Reinvestment Area (CRA) appoint one member to a Community Reinvestment Area Housing Council (CRAHC):

3735.69 Community reinvestment area housing council - powers and duties.

(A) A community reinvestment area housing council shall be appointed for each community reinvestment area. When the area is located within a municipal corporation, the council shall be composed of two members appointed by the mayor of the municipal corporation, two members appointed by the legislative authority of the municipal corporation, and one member appointed by the planning commission of the municipal corporation. The majority of the foregoing members shall then appoint two additional members who shall be residents of the political subdivision. When the area is located within an unincorporated area of a county, the council shall be composed of one member appointed by each member of the board of county commissioners of the county where the area is located and two members appointed by the county planning commission. The majority of the foregoing members of the council shall be residents of the political subdivision. The majority of the foregoing members appointed by the county planning commission. The majority of the foregoing members of the council shall be residents of the residents of the members shall then appoint two additional members who shall be residents of the political subdivision. The majority of the foregoing members of the council shall be for three years. An unexpired term resulting from a vacancy in the council shall be filled in the same manner as the initial appointment was made.

The council shall make an annual inspection of the properties within the community reinvestment area for which an exemption has been granted under section 3735.67 of the Revised Code. The council shall also hear appeals under section 3735.70 of the Revised Code.

(B) On or before the thirty-first day of March each year, any municipal corporation or county that has created a community reinvestment area under section <u>3735.66</u> of the Revised Code shall submit to the director of development a status report summarizing the activities and projects for which an exemption has been granted in that area.

Effective Date: 01-13-1993

I respectfully request that the Planning Commission consider reappointing me to a three-year term, to this council in order to continue Newark's duties associated with the CRAs. This term will commence on January 1, 2025 and expire on December 31, 2027.

Sincerely,

Mark Mauter, Economic Development Director