



City of Newark

Department of Development

40 West Main Street, Newark, Ohio 43055 ♦ (740) 670-7530 ♦

JEFF HALL
Mayor

MARK MAUTER
DOD Director

REQUEST FOR PORPOSAL (RFP)

LEAD-BASED PAINT INSPECTION/RISK ASSESSMENT (LIRA), SPECIFICATION WRITING AND CLEARANCE TESTING

The City of Newark Department of Development is soliciting qualifications/proposals from qualified Lead-Based Paint Inspection/Risk Assessment services relevant to their capabilities and qualifications to act on behalf of the City of Newark to perform Lead-Based Paint Inspection/Risk Assessments, Lead Abatement Specifications and Clearance Testing for grant projects, included but not limited to FY2024 Housing and Urban Development (HUD) Lead Hazard Control Grant.

SCOPE OF WORK

The successful service applicant will perform Lead-Based Paint Inspections/Risk Assessment testing, provide detailed Lead Abatement Specifications, and complete Clearance Testing for the Lead Hazard Control Program, CDBG projects, or other State or Federal grants for rehabilitation or repair projects located in the City of Newark.

- The contractor shall perform testing with contractors **XRF gun, perform dust wipes and soil sample testing services** to the property of the selected project when ordered by the City of Newark, and prepare a Lead-Based Paint Inspection/Risk Assessment report.
- The contractor shall prepare Lead Abatement Specifications specific to the property of the selected project when ordered by the City of Newark.
- The contractor shall perform clearance testing after the completion of lead hazard control work including performing dust wipes and soil sample testing services to the property of the selected project when ordered by the City of Newark, and prepare a Clearance report.
- It is estimated to be approximately 100 Lead-Based Paint Inspection/Risk Assessments and 90 Lead Abatement Specifications and Clearance Testing.

Lead-Based Paint Inspections/Risk Assessment Reports, including the results of the XRF gun, shall be delivered to the City of Newark. The detailed report of findings should include location of hazards and a suggested method of treatment. Electronic Report is preferred, but not mandatory.

Lead Abatement Specifications should be specific to the project address and include a blank spec sheet for bidding purposes.

Clearance Testing to be performed following the completion of lead hazard control activities. A detailed Clearance Report should include the laboratory results. Electronic Report is preferred, but not mandatory.

Invoicing should be addressed to the City of Newark Department of Development and shall identify the location of the services provided, as detailed on the work order, and will be paid directly to the assessment company by the City of Newark.

TIME OF PERFORMANCE

Lead-Based Paint Inspections/Risk Assessments, Specification Writing, and Clearance Testing will be ordered for each property under the Lead Hazard Control Grant Program. These services will be for the Lead Hazard Control Grant with the grant period of April 1, 2025 to April 1, 2029.

INFORMATION SOUGHT FROM APPLICANT

At a minimum, the follow information shall be submitted to the City of Newark Department of Development in response to this request:

- A synopsis of the organization's experience in Lead-Based Inspections/Risk Assessments, Specification writing and Clearance Testing
- Experience working with other Federal programs like CDBG, CHIP, NSP, LHC, or programs of similar scope.
- A list of other customers/organizations for which the organization provides (or has provided) Lead-Based Paint Inspections/Risk Assessments, Specification writing and Clearance Testing, and contacts within those customers/organizations.
- Unit Prices for the Laboratory analysis of the bulk samples at different turnaround times for Risk Assessments and Clearance Testing.
- Fee Schedule including: Assessment price for single family and multi-unit properties, Specification writing price for single family and multi-unit properties, and Clearance price for single and multi-unit properties.
- Copies of all State Lead Licenses for all employees
- Copies of Liability Insurance Declaration Pages and Workers Compensation Certificates for the Company.

REVIEW CRITERIA

The City of Newark Department of Development will review all Assessment proposals submitted. Negotiations will begin with the top candidate selected. If negotiations are not successful, the process will begin again with the candidate rated second and so on. Upon completion of successful negotiations, a contract will be executed with the City of Newark.

After solicitation of proposals from an adequate number of professional service providers, a qualified panel will review the proposals received against factors for award identified in the RFP. The panel, will use a competitive range procedure to establish a ranking order of successful proposals which may lead to a determination of whether negotiations should be held with service providers that fall within the competitive range, or if the contract should be awarded to the top offeror in the range. A recommendation will then be made to the City of Newark Service Director. If negotiations are held, "best and final offers" are requested and re-scored with the

best offer, as well as, most qualified offeror of services selected as the winner of the competition, subject to negotiation of a fair and reasonable price.

SUBMISSION OF PROPOSALS

Proposals will be received at the address below or via email to mmauter@newarkohio.net until the close of business on **Wednesday, July 30, 2025**. If submitted vial email, it is the responsibility of the sender/offeror to confirm “Receipt of Proposal” by Mr. Mauter.

Please address all correspondence to:

Mark Mauter, Director
City of Newark
Department of Development
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Newark, Ohio 43055
Mmauter@newarkohio.net