Community Development Block Grant Scoring Worksheet

The following scoring sheet outlines the criteria and associated scoring that the City will use to evaluate CDBG project proposals.

1. **National Objectives**
   Pass/Fail

   a. All projects must meet one of the three CDBG National Objectives to be considered for funding. For more information visit https://www.hudexchange.info/trainings/basically-cdbgonline/national-objectives-and-eligible-activities/ or contact Barbara Gilkes at bgilkes@newarkohio.net or call 740-670-7536

   Pass or Fail

2. **Project Scope and Community Need**

   Maximum of 30 Points

   a. Scope and impact (20 points): Points will be awarded based on the application's clarity in defining the project scope and eligible CDBG activities, and the application's ability to concisely define the anticipated outcome(s) of those activities.

   b. Community need (10 points): Points will be awarded based on the documentation and justification of the need for the project. Applications that identify specific gaps in services or high priority community needs in the Consolidated Plan that are addressed by the project will receive higher scores.

Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview in the Consolidated Plan

Need 1: Quality Affordable Housing
Goal 1.1: Housing Rehabilitation/Reconstruction/Acquisition (Objective- Provide Decent Affordable Housing; Outcome- Availability/Accessibility
Goal 1.2: Administration & Planning (Objective- Create Suitable Living Environments; Outcome- Sustainability)
Need 2: Public Services
Goal 2.1: Public Service Support (Objective- Create Suitable Living Environments; Outcome- Sustainability)
Goal 2.2: Administration & Planning (Objective- Create Suitable Living Environments; Outcome- Sustainability)

Need 3: Neighborhood Revitalization
Goal 3.1: Public Facilities & Improvements (Objective- Create Suitable Living Environments; Outcome- Availability/Accessibility)
Goal 3.2: Administration & Planning (Objective- Create Suitable Living Environments; Outcome- Sustainability)
Need 4: Economic Development
Goal 4.1: Economic Development Technical Assistance (Objective-Create Economic Opportunities: Outcome-Sustainability.
Goal 4.2: : Administration & Planning (Objective- Create Suitable Living Environments; Outcome- Sustainability

Score: _____of 30

3. Alignment with CDBG Consolidated Action Plan

Maximum of 20 Points

a. Alignment (10 points): Points will be awarded based on the application's alignment with the City's Consolidated Plan goals.

b. Community impact (10 points): Points will be awarded based on demonstrated consideration of both the anticipated positive impacts and performance measures

Score: _____of 20

4. Project Budget

Maximum 25 Points

a. Completeness (10 points): Points will be awarded based on completeness of the budget including basis and justification for estimated costs. Budgets that include ineligible costs (refer to Uniform Guidance) will not receive full points.

b. Reasonableness (15 points): Points will be awarded based on 1) reasonableness of costs incurred per beneficiary and the justification for a particular level of funding. Points will be awarded based on 2) the project's impact on the identified need; and 3) its implementation costs and funding request relative to its financial and human resources.

Score: _____of 25

5. Project Management and Organizational Capacity

Maximum of 20 Points

a. Management (10 points): Points will be awarded based on documentation and information provided, showing that the resources needed to manage the proposed project are available and ready. Criteria considered include experience of the organization's project staff, experience undertaking projects of similar complexity, funding availability, clear implementation plan, and other factors that may facilitate or limit the ability to implement the project in a timely manner.

b. Organizational Capacity (10 points): Points will be awarded based on documentation and information provided, showing that the organization has demonstrated capacity to manage federal funds. Criteria considered include past performance of any local, state, or Federal funding programs as demonstrated in the application, experience of project staff, and organizational policies and procedures.

Score: _____of 20

6. Application Completeness

Maximum of 5 points Applications will receive up to 5 points, based on completeness.

Score: _____of 5

Total Points: _____ /100