

November 13, 2025

SERVICE COMMITTEE

November 17, 2025

Council Chambers

Following Finance Committee

Committee and Council Meetings can be viewed by accessing YouTube

AGENDA

1. Consider **Resolution No. 25-76** A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR CERTAIN ESSENTIAL SUPPLIES FOR VARIOUS DEPARTMENTS OF THE CITY OF NEWARK, OHIO, FOR 2026.
2. Consider **Resolution No. 25-77** Resurfacing with related work. Scope of work within city will include resurfacing and replacement of curb ramps as needed. The general location within Newark is State Route 16 from just west of Dayton Road to the east corporation limit.
3. Other items at the discretion of the Chair

BY: _____

A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR CERTAIN ESSENTIAL SUPPLIES FOR VARIOUS DEPARTMENTS OF THE CITY OF NEWARK, OHIO, FOR 2026.

WHEREAS, it is necessary to provide for certain essential supplies and materials which are to be used on a daily basis by the various departments of the City of Newark, Ohio, and;

WHEREAS, such supplies and materials may be purchased at the most advantageous prices through competitive bidding;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING AND STATE OF OHIO, THAT:

Section 1: The Director of Public Service is hereby authorized and directed to advertise for bids and enter into contracts for the purchase of various supplies and materials as indicated below for the use by several departments of the City, in accordance with specifications, which are hereby approved, on file in the office of the Director of Public Service, subject to the provision of necessary funding:

- (a) Chemicals for Water and Wastewater Operations
- (b) Street Maintenance Materials
- (c) Miscellaneous Items as Needed

Section 2: This Resolution shall come into force and effect in accordance with *Section 4.07 of the Newark City Charter*.

Passed this _____ day of _____, 20_____.

President of Council

Attest: _____
Clerk of Council

Date Filed with Mayor: _____

Date Approved by Mayor: _____

Mayor Jeff Hall

Form Approved: _____
Law Director

BY: _____

PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Resolution #: 25-77

County/Route/Section: LIC/MUS SR 16 23.63/00.00

The following is a Resolution enacted by the City of Newark of Licking County, Ohio hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the Ohio Department of Transportation (ODOT) has determined the need for the described project:

Resurfacing with related work. Scope of work within city will include resurfacing and replacement of curb ramps as needed.

The general location within Newark is State Route 16 from just west of Dayton Road to the east corporation limit.

NOW THEREFORE, be it ordained by the City of Newark of Licking County, Ohio.

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION II – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project as follows:

1. The LPA gives consent for the above improvement, and
2. The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

SECTION IV – Utilities and Right-of-Way Statement

If city owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the city will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

SECTION V – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI Authority to Sign

The LPA hereby authorizes, David Rhodes, Director of Public Service, of the City of Newark is hereby empowered on behalf of the City of Newark to enter into agreements with the Director of Transportation which are necessary to complete the above described project.

SECTION VII-Emergency measure

If required, Resolution is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, **as an emergency measure**, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____, 20____.
(Date)

President of Council: _____

Attested: _____
(Clerk of Council)

Date filed with Mayor: _____

Date Approved by Mayor: _____

Mayor: _____

Approved as to form – Director of Law: _____

Contracting Agent – Service Director: _____

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Newark of Licking County, Ohio

I, _____, as Clerk of the City of Newark of Licking County, Ohio do hereby certify that the foregoing is a true and correct copy of Resolution _____ adopted by the legislative Authority of the said City of Newark on the _____ day of _____, _____.

That the publication of such Resolution has been made and certified of record according to Law; that no proceedings looking to a referendum upon such Resolution have been taken; and that such Resolution and certificate of publication thereof are of record in _____, Page _____.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this _____ day of _____ 2_____.

(SEAL)

(Clerk)
City of Newark of Licking County, Ohio

The foregoing is accepted as a basis for proceeding with the project herein described.
For the City of Newark of Licking County, Ohio.

Attested: _____ Date _____



For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

City of Newark
Division of Engineering

MEMORANDUM

TO : Service Committee
FROM : Brian Morehead, City Engineer
DATE : 10 November 2025
RE : Committee Agenda for 11/7/2025

Please allow time on your next agenda to discuss submitting legislation to Council for the following items:

- 1) Legislation to permit bidding and enter into contract for the following:
 - a) Annual purchase of essential supplies for various departments, including chemicals for Water and Wastewater operations, Street Maintenance materials.
- 2) Preliminary Legislation consenting and participating with the Ohio Department of Transportation (ODOT) in carrying out the following project:

LIC/MUS-SR16–23.63/00.00 – PID 101716 project, described as resurfacing of pavement, replacement of curb ramps. Within Newark, this project involves State Route 16, from just west of Dayton Road to the east corp line, just under 1 mile in length. Work to be started in September 2027.

Please let me know if you have any further questions before the meeting.

cc: David Rhodes, Service Director
Brandon Fox, Utilities Administrator
Lindsey Brighton, Storm Water Utility
City Engineer
Files