

May 29, 2025

**FINANCE COMMITTEE**

June 2, 2025

*Committee and Council Meetings can be viewed by accessing YouTube*

Council Chambers

5:45pm

**AGENDA**

1. Consider **Resolution No. 25-38 Exp** A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
2. Consider **Resolution No. 25-39** A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Other items at the discretion of the Chair

Resolution No.25-38 Exp

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently, and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 333 Infrastructure Fund, in the amount of \$2,134,302.10 (Land Imp – Granville Rd Bridge, Bike Path 21<sup>st</sup> – OSU, Land Imp – Parking Lot Chase Building, Fees)

333.122.5502118	Land Imp – Granville Rd. Bridge	1,250,000.00
333.122.5271501	Bike Path 21 <sup>st</sup> - OSU	300,000.00
333.122.5502114	Land Imp – Parking Lot Chase Bldg	500,000.00
333.122.5423118	Fees	64,569.10
333.122.5423114	Fees	19,733.00

Section 2. There is hereby an appropriation of the unappropriated balance of the 333 Infrastructure Fund, in the amount of \$1,675,000.00 (Purchase of 33 W Main St)

333.121.5501405	Land Purchase – 33 W Main St	1,600,000.00
333.121.5423405	Fees – 33 W Main St	75,000.00

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Adult Probation Fund, in the amount of \$64,000.00 (5111: Adjustment to Gross for Kevin, Vanessa, and Haley, 5123: Waived insurance for 2 POs, 5312: Drug tests, drug test supplies, SCRAM-GPS monitoring, assessments, 5300: Office supplies, 5220: APPA training, 5238: OCSS kiosk fee, Woodlands BIP, 5319: CPG licenses, AA/NA books, incentives, 5536: OCSS kiosk wall mount. ALL GRANT EXPENSES)

231.113.5111	Salary/wages	22,000.00
231.113.5123	Waived Insurance	6,300.00
231.113.5312	Law enforcement supplies	17,300.00
231.113.5300	Office supplies	1,500.00
231.113.5220	Training	600.00

231.113.5238	Services general	7,750.00
231.113.5319	Miscellaneous supplies	4,300.00
231.113.5536	Computer hardware/software	4,250.00

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_

# Finance Committee Request Form

**Appropriate \*\* From Unappropriated Balance of Specific Fund**

**333-Infrastructure**

**Fund Source**

Fund	Dept	Object	Account Description	Amount
333	122	5502118	Land Imp - Granville Rd Bridge	1,250,000.00
333	122	5271501	Bike Path 21st - OSU	300,000.00
333	122	5502114	Land Imp - Parking Lot Chase Bldg	500,000.00
333	122	5423118	Fees	64,569.10
333	122	5423114	Fees	19,733.00

Total \$ 2,134,302.10

Reason for Appropriations

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

**Disappropriate**

Fund	Dept	Object	Account Description	Amount

Total \$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

**Expedite - Waive Second Reading**

Yes ☒ No ☐

Reason

Requester	Date		
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor	Date 5-22-25	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor	Date 5-21-25	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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# Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					333-Infrastructure	Fund Source
Fund	Dept	Object	Account Description	Amount		
333	121	5501405	Land Purchase - 33 W Main St	1,600,000.00		
333	121	5423405	Fees - 33 W Main St	75,000.00		
Total				\$ 1,675,000.00		
Reason for Appropriations					1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.  2. Please enter Fund Source from which dollars will be appropriated -Number and Name.	
Purchase of 33 W Main St						

Disappropriate				
Fund	Dept	Object	Account Description	Amount
			Total	\$ -
Reasons for Disappropriations				

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes	<input checked="checked" type="checkbox"/>	No	<input type="checkbox"/>
Reason				

Requester	Date		
Director	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor	Date 5.22.28	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor	Date 5-20-23	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve	Disapprove
		<input type="checkbox"/>	<input type="checkbox"/>

# Finance Committee Request Form

<b>Appropriate</b> ** From Unappropriated Balance of Specific Fund					Adult Probation	Fund Source
Fund	Dept	Object	Account Description	Amount		
231	113	5111	Salary/wages	\$22,000		
231	113	5123	Waived insurance	\$6,300		
231	113	5312	Law enforcement supplies	\$17,300		
231	113	5300	Office supplies	\$1,500		
231	113	5220	Training	\$600		
231	113	5238	Service general	\$7,750		
231	113	5319	Miscellaneous supplies	\$4,300		
231	113	5536	Computer hardware/software	\$4,250		
<b>Total</b>				<b>\$ 64,000.00</b>		

**Reason for Appropriations**  
 5111: Adjustment to Gross for Kevin, Vanessa, and Haley, 5123: Waived insurance for 2 POs, 5312: Drug tests, drug test supplies, SCRAM-GPS monitoring, assessments, 5300: Office supplies, 5220: APPA training, 5238: OCSS kiosk fee, Woodlands BIP, 5319: CPG licenses, AA/NA books, incentives, 5536: OCSS kiosk wall mount. ALL GRANT EXPENSES.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.  
 2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

**Disappropriate**

Fund	Dept	Object	Account Description	Amount
<b>Total</b>				<b>\$ -</b>

**Reasons for Disappropriations**

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.  
 2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

<b>Expedite - Waive Second Reading</b>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<b>Reason</b> New grant cycle starts on 7/1/2025. Appropriations are expenses for 1st half of FY 2026.			

Requester

Director

Mayor

Auditor

Date 5-22-2025

Date 5/22/25 Approve ☐ Disapprove ☐

Date 5-27-25 Approve ☒ Disapprove ☐

Date 5-27-25 Approve ☐ Disapprove ☒

<b>Finance Committee Action</b>	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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Resolution No.25-39

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 621 Fund, in the amount of \$6,674.00 (Ohio EPA Grant funds for hand dryers in Water Department)

621.706.5331	Machinery/Equip Supplies	6,674.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_, \_\_\_\_\_

# Finance Committee Request Form

<b>Appropriate</b> **From Unappropriated Balance of Specific Fund				621	Fund Source
Fund	Dept	Object	Account Description	Amount	
621	706	5331100	Machinery/Equip Supplies	6,674.00	
Total				\$6,674.00	
Reason for Appropriations					
Ohio EPA Grant funds for hand dryers in Water Department					

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.



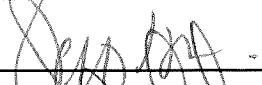

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

<b>Disappropriate</b>				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00
Reason for Disappropriations				

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Reason		

Requester 	Date <u>5/19/25</u>	
Director 	Date <u>5/20/25</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor 	Date <u>5.22.25</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor 	Date <u>5.27.25</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date _____	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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