

October 31, 2024

FINANCE COMMITTEE

November 4, 2024

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

5:45pm

AGENDA

1. Consider **Resolution No. 24-95** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2025 BODY WORN CAMERA GRANT FUNDING.
2. Consider **Resolution No. 24-96** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Consider **Resolution No. 24-98 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION.
4. Other items at the discretion of the Chair

RESOLUTION NO. 24-95

BY _____

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO PREPARE AND SUBMIT APPLICATIONS TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR FISCAL YEAR 2025 BODY WORN CAMERA GRANT FUNDING.

WHEREAS, the State of Ohio provides financial assistance to state and local law enforcement agencies for activities which, among other purposes, improve the effectiveness of the criminal justice system; and,

WHEREAS, in Ohio, the Body Worn Camera Grant Program is administered by the Ohio Department of Public Safety, Office of Criminal Justice Services; and,

WHEREAS, the Ohio Office of Criminal Justice Services prepared funding directives which provides that funds are available for activities to improve evidence collection, train officers, strengthen officer performance and accountability, enhance agency transparency, and to document and investigate encounters between police and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

Section 1: This Council does hereby authorize and direct the Mayor, and his representative, to prepare applications to the Ohio Department of Public Safety Office of Criminal Justice Services for funding assistance through the Body Worn Grant Program for Fiscal Year 2025, and to make in connection therewith, all certifications, understandings, and assurances contained therein.

Section 2: In furtherance of the directives established herein, the Mayor is authorized to take whatever action is legally available to attain such funding in the best interest of the City and its participation in available crime prevention funding programs.

Section 3: That the Mayor be and hereby is designated as the authorizing official to enter into an agreement with the Ohio Department of Public Safety and its agencies to administer the grant program and to accept said funds when they become available.

Section 4: This Resolution shall become effective upon the earliest date permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

ADOPTED THIS _____ DAY OF _____, 2024

_____, PRESIDENT OF COUNCIL

ATTEST _____, CLERK OF COUNCIL

DATE FILED WITH MAYOR _____

DATE APPROVED BY MAYOR _____

_____, MAYOR

FORM APPROVED: _____, DIRECTOR OF LAW

Resolution No.24-96

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby a **disappropriation** of the appropriated balance of the 100 General Fund, in the amount of \$68,906.25 (911 waiving 4th qtr invoice for donation towards Horns Hill Tower)

100.115.5289	Inter/Intra Governmental	68,906.25
--------------	-----------------------------	-----------

Section 2. There is hereby an **appropriation** of the unappropriated balance of the 100 General Fund, in the amount of \$68,906.25

100.111.5901335	OPT CI	68,906.25
-----------------	--------	-----------

Section 3. There is hereby a **disappropriation** of the appropriated balance of the 100 General Fund, in the amount of \$75,000.00

100.121.5289300	Other/Intra-Inter Governmental	75,000.00
-----------------	-----------------------------------	-----------

Section 4. There is hereby an **appropriation** of the unappropriated balance of the 100 General Fund, in the amount of \$75,000.00 (Horns Hill Tower)

100.111.5901335	OPT	75,000.00
-----------------	-----	-----------

Section 5. There is hereby an **appropriation** of the unappropriated balance of the 100 General Fund, in the amount of \$200,000.00 (Horns Hill Tower)

100.111.5901335	OPT CI	200,000.00
-----------------	--------	------------

Section 6. There is hereby an **appropriation** of the unappropriated balance of the 152 Budget Stabilization Fund, in the amount of \$46,160.00 (Horns Hill Tower)

152.111.5901335	OPT CI	46,160.00
-----------------	--------	-----------

Section 7. There is hereby an **appropriation** of the unappropriated balance of the 258 One Ohio Fund, in the amount of \$120,332.23 (3rd Qtr 2024 Opioid Collections)

258.100.5268	One Ohio Disbursements	120,332.23
--------------	------------------------	------------

Section 8. There is hereby an **appropriation** of the unappropriated balance of the 100 General Fund, in the amount of \$11,000.00 (Legal Fees)

100.103.5238	Services General	11,000.00
--------------	------------------	-----------

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2024.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____,

Approved as to form Director of Law _____

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund

100-GF Fund Source

Fund	Dept	Object	Account Description	Amount
100	111	5901335	OPT CI	68,906.25
Total				\$ 68,906.25

RECEIVED
FINANCE DEPT
AUDITOR
2024 OCT 25 PM 1:00

Reason for Appropriations

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
100	115	5289	Inter/Intra Governmental	68,906.25
Total				\$ 68,906.25

Reasons for Disappropriations

911 waiving 4th qtr invoice for donation towards Horns Hill tower

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading

Yes No

Reason

Requester <u>[Signature]</u>	Date _____		
Director <u>[Signature]</u>	Date <u>10-23-2024</u>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <u>[Signature]</u>	Date <u>10-23-24</u>	Approve <input type="checkbox"/>	Disapprove <input checked="" type="checkbox"/>
Auditor <u>[Signature]</u>	Date <u>10-23-24</u>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date _____	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					100 -GF	Fund Source
Fund	Dept	Object	Account Description	Amount		
100	111	5901335	OPT	75,000.00		
Total				\$	75,000.00	
Reason for Appropriations						1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund. 2. Please enter Fund Source from which dollars will be appropriated -Number and Name.
Horns Hill Tower						

RECEIVED
 FINANCE COMMITTEE
 AUDITOR
 2024 OCT 25 PM 1:00

Disappropriate						
Fund	Dept	Object	Account Description	Amount		
100	121	5289300	Other/Intra-Inter Governmental	75,000.00		
Total				\$	75,000.00	
Reasons for Disappropriations						1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account. 2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester	Date <u>10-23-24</u>	
Director	Date <u>10-23-24</u>	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date <u>10-23-24</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date <u>10-24-24</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
--------------------------	------	--

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund

100-GF

Fund Source

Fund	Dept	Object	Account Description	Amount
100	111	5901335	OPT CI	200,000.00
Total				\$ 200,000.00

RECEIVED
RYAN T. RUIZ
AUDITOR
2024 OCT 25 PM 1:01

Reason for Appropriations
Horns Hill Tower

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading

Yes No

Reason

Requester <i>[Signature]</i>	Date <i>10-23-24</i>	
Director <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
--------------------------	------	--

Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund

152-Budget Stabilization Fund Source

Fund	Dept	Object	Account Description	Amount
152	111	5901335	OPT CI	46,160.00
Total				\$ 46,160.00

2024 OCT 25 PM 1:01
 RECEIVED
 RYAN T. JONES
 AUDITOR

Reason for Appropriations
 Horns Hill Tower

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading

Yes No

Reason

Requester <i>[Signature]</i>	Date <i>10-23-24</i>		
Director <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>10-23-24</i>	Approve <input checked="" type="checkbox"/>	Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
--------------------------	------	----------------------------------	-------------------------------------

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund

100 General Fund

Fund Source

Fund	Dept	Object	Account Description	Amount
100	103	5238	Services General	11,000.00
Total				<u>\$11,000.00</u>

Reason for Appropriations

Legal fees

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				<u>\$0.00</u>

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading

Yes No

Reason

Requester [Signature] Date 10-30-24

Director [Signature] Date 10/30/24 Approve Disapprove

Mayor [Signature] Date 10.30.24 Approve Disapprove

Auditor [Signature] Date 10-30-24 Approve Disapprove

Finance Committee Action Date _____ Approve Disapprove

Resolution No.24-98 Exp

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$50,000.00 (Request appropriation to put funds into vehicle maintenance to cover expenses through the remainder of 2024)

100.204.5274	Vehicle maintenance	50,000.00
--------------	---------------------	-----------

Section 2. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$6,000.00 (New Lead Hazard Control Grant bailout – funds will be reimbursed in 2025)

100.111.5992264	OPT Advance	6,000.00
-----------------	-------------	----------

Section 3. There is hereby an appropriation of the unappropriated balance of the 264 Lead Hazard Control Fund, in the amount of \$6,000.00 (To cover expenses for New Grantee Orientation Training with HUD for new Lead Hazard Control Grant)

264.162.5220000	Travel and Training	6,000.00
-----------------	---------------------	----------

Section 4. There is hereby an appropriation of the unappropriated balance of the 264 Lead Revolving Loan Fund, in the amount of \$5,000.00 (To cover the costs of lead hazard control projects for homeowners in the city of Newark)

264.164.5238000	General Services	5,000.00
-----------------	------------------	----------

Section 5. There is hereby an appropriation of the unappropriated balance of the 260 CD Revolving Loan Fund, in the amount of \$25,000.00 (To cover the costs of minor home repair work for low-moderate income homeowners in the city of Newark)

260.601.5238000	General Services	25,000.00
-----------------	------------------	-----------

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2024.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____,

Approved as to form Director of Law _____

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 100 Fund Source

Fund	Dept	Object	Account Description	Amount
100	204	5274	Vehicle Maintenance	50,000.00
Total				\$50,000.00

Reason for Appropriations

Request appropriation to put funds into vehicle maintenance to cover expenses through the remainder of 2024

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.

2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.

2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

Requester FIC Date 29 OCT 2024

Director Date 10/29/24 Approve Disapprove

Mayor Date 10.29.24 Approve Disapprove

Auditor Date 10.30.24 Approve Disapprove

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 100 - General Fund Fund Source

Fund	Dept	Object	Account Description	Amount
100	111	5992264	OPT Advance	6,000.00
Total				\$6,000.00

Reason for Appropriations

New Lead Hazard Control Grant bailout - funds will be reimbursed in 2025.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading

Yes No

Reason

Melissa Dille Date 10/30/2024

Director [Signature] Date 10/30/2024

Mayor [Signature] Date 10-30-24

Auditor [Signature] Date 10-30-24

Approve Disapprove
 Approve Disapprove
 Approve Disapprove

Finance Committee Action

Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 264 - Lead Hazard Control Fund Source

Fund	Dept	Object	Account Description	Amount
264	162	5220000	Travel & Training	6,000.00
Total				\$6,000.00

Reason for Appropriations
 To cover expenses for New Grantee Orientation Training with HUD for new Lead Hazard Control Grant.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

_____ Date 10/30/2024
 Director [Signature] Date 10/30/2024 Approve Disapprove
 Mayor [Signature] Date 10-30-24 Approve Disapprove
 Auditor [Signature] Date 10-30-24 Approve Disapprove

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund

264 - Lead Revolving Loan Fund Fund Source

Fund	Dept	Object	Account Description	Amount
264	164	5238000	General Services	5,000.00
Total				\$5,000.00

Reason for Appropriations
 To cover the costs of lead hazard control projects for homeowners in the City of Newark.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

<i>Melissa Dulle</i>	Date <u>10/30/2024</u>	
Director <i>[Signature]</i>	Date <u>10/30/2024</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <u>10-30-24</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <u>10-30-24</u>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action Date _____ Approve Disapprove

Finance Committee Request Form

Appropriate **From Unappropriated Balance of Specific Fund 260 - CD Revolving Loan Fund Fund Source

Fund	Dept	Object	Account Description	Amount
260	601	5238000	General Services	25,000.00
Total				\$25,000.00

Reason for Appropriations
 To cover the costs of minor home repair work for low-moderate income homeowners in the City of Newark.

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

Disappropriate

Fund	Dept	Object	Account Description	Amount
Total				\$0.00

Reason for Disappropriations

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

Expedite - Waive Second Reading Yes No

Reason

<i>Melissa Dille</i>	Date	10/30/2024	
Director <i>[Signature]</i>	Date	10/30/2024	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date	10.30.24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date	10.31.24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action Date _____ Approve Disapprove