

February 29, 2024

**FINANCE COMMITTEE**

March 4, 2024

*Committee and Council Meetings can be viewed by accessing YouTube*

Council Chambers

5:45pm

**AGENDA**

1. Consider **Ordinance No. 24-11** AN ORDINANCE AMENDING SECTION 890.13(A) OF THE CODIFIED ORDINANCES OF THE CITY OF NEWARK, OHIO, PROVIDING FOR THE ALLOCATION OF INCOME TAX REVENUES.
2. Consider **Resolution No. 24-22 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
3. Consider **Resolution No. 24-23** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
4. Other items at the discretion of the Chair

BY \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 890.13(A) OF THE CODIFIED ORDINANCES OF THE CITY OF NEWARK, OHIO, PROVIDING FOR THE ALLOCATION OF INCOME TAX REVENUES.

WHEREAS, it is necessary to allocate revenue for the purpose of General Operations and to provide sufficient funding for the Capital Improvement needs of the City of Newark, Ohio; and,

WHEREAS, modifications to such allocations have been made over time as a reflection of the City's current Capital Improvement needs as well as demands imposed by the general operating expenses of the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

Section 1. That Section 890.13(a) of the Codified Ordinances of the City of Newark is hereby amended and repealed and said Section 890.13 (a) shall hereafter read as follows:

The funds collected under the provisions of this chapter shall be deposited in the "General Fund" and said funds shall be distributed in the following manner:

1. First, such part therefore as shall be necessary to defray all expenses of collecting the tax and of administering and enforcing the provisions of this chapter.
2. Second, such part hereof as shall be necessary to defray the general operating expenses of the City, NOT TO EXCEED EIGHTY-FIVE PERCENT (85%) of the collections of the Income Tax Revenue.
3. Third, after the general operating expenses of the City have been satisfied, the remaining amount, NOT TO EXCEED FIFTEEN PERCENT (15%), shall be deposited into the Capital Improvement Fund.

Section 2: This Ordinance shall become effective at the earliest date permitted pursuant to Article 4.07 of the Charter of the City of Newark, Ohio.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
Clerk of Council

DATE FILED WITH MAYOR: \_\_\_\_\_

DATE APPROVED BY MAYOR: \_\_\_\_\_

MAYOR \_\_\_\_\_

FORM APPROVED: \_\_\_\_\_  
Director of Law

Prepared by the Office of the Director of Law

Resolution No.24-22 Exp

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 665 Sewer Projects Fund, in the amount of \$803,278.80 (Change orders for UV Disinfectant Project and 4<sup>th</sup> Street Sewer Project Separation)

665.764.5238	Services General	138,500.00
665.759.5000.759	Memo Expense 4 <sup>th</sup> Street Project	664,778.80

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_

# Finance Committee Request Form

**Appropriate \*\* From Unappropriated Balance of Specific Fund**

665 - Projects

Fund Source

Fund	Dept	Object	Account Description	Amount
665	764	5238	Services General	138,500.00
665	759	5000	MEMO EXPENSE FOURTH STREET PROJECT	664,778.80
				803,278.80
Total				\$ 138,500.00

Reason for Appropriations

Change order for UV Disinfection Project

CHANGE ORDER 4<sup>th</sup> ST SEWER PROJECT SEPARATION

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

**Disappropriate**

Fund	Dept	Object	Account Description	Amount
Total				\$ -

Reasons for Disappropriations

1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

**Expedite - Waive Second Reading**

Yes  No

Reason *Change Order for work completed in Nov-Dec 2023*

Requester <i>[Signature]</i>	Date <i>2/22/24</i>	
Director <i>[Signature]</i>	Date <i>2/26/24</i>	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor <i>[Signature]</i>	Date <i>2-28-24</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor <i>[Signature]</i>	Date <i>2-28-24</i>	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
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Resolution No.24-23

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$2,500.00(Training for Clerk of Council Position)

100.102.5230	Temp Services	2,500.00
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Section 2. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$340.00 (Req. funds be put back into Vehicle Maint. Private citizen hit Medic 4 and wanted to pay out of pocket for damages, amount is for parts and labor costs)

100.204.5274	Vehicle Maint.	340.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_

# Finance Committee Request Form

Appropriate ** From Unappropriated Balance of Specific Fund					100 GF	Fund Source
Fund	Dept	Object	Account Description	Amount		
100	102	5230	Temp Services	2,500.00		
Total				\$	2,500.00	

  

Reason for Appropriations	1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
Training for Clerk of Council Position	2. Please enter Fund Source from which dollars will be appropriated -Number and Name.

Disappropriate						
Fund	Dept	Object	Account Description	Amount		
Total				\$	-	

  

Reasons for Disappropriations	1. Disappropriations will need to be made if funds need moved from a Personnel account into an operating account.
	2. This can only be done if there are sufficient funds to cover remaining expenses in those accounts for the remainder of the year.

Expedite - Waive Second Reading	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Reason		

Requester	Date	2-28-24	
Director	Date	2-28-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date	2-28-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date	2-28-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

Finance Committee Action	Date	Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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# Finance Committee Request Form

<b>Appropriate</b> **From Unappropriated Balance of Specific Fund			100	Fund Source
Fund	Dept	Object	Account Description	Amount
100	204	5274	Vehicle Maintenance	340.00
Total				\$340.00
Reason for Appropriations				
Request appropriation to put funds back into Vehicle Maintenance.				
Private citizen hit Medic 4 and wanted to pay out of pocket for damages rather than go through insurance. This amount is for the part and labor costs.				

1. Verify with the Auditor's office to make sure there is a sufficient amount in the unappropriated balance of the fund.
2. Please enter Fund Source from which dollars will be appropriated - Number and Name.

<b>Disappropriate</b>				
Fund	Dept	Object	Account Description	Amount
Total				\$0.00
Reason for Disappropriations				

1. Disappropriations will need to be made if funds need removed from a salary account and moved into an operating account.
2. This can only be done if there are sufficient funds to cover remaining expenses in that account for the year.

<b>Expedite - Waive Second Reading</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>Reason</b>			
Requester	Date	27 FEB 2024	
Director	Date	2/28/24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Mayor	Date	2-29-24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>
Auditor	Date	2/29/24	Approve <input checked="" type="checkbox"/> Disapprove <input type="checkbox"/>

<b>Finance Committee Action</b>	Date		Approve <input type="checkbox"/>	Disapprove <input type="checkbox"/>
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