### **FINANCE COMMITTEE**

May 1, 2023 Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers 5:45pm

### **AGENDA**

- 1. Consider **Resolution No 23-45** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY OFFICE FOR FEDERAL FISCAL YEAR 2024 OHIO TRAFFIC SAFETY GRANTS PROGRAMS: SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AND THE IMPAIRED DRIVING ENFORCMENT PROGRAM (IDEP).
- 2. Consider **Resolution No. 23-46** A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF NEWARK TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED SUBRECIPIENT AGREEMENT WITH THE HEREINAFTER NAMED ORGANIZATIONS TO CARRY OUT ACTIVITIES INCLUDED WITHIN NEWARK'S FY 2023 COMMUNITY DEVELOMENT BLOCK GRANT ONE YEAR ACTION PLAN.
- 3. Consider **Resolution No. 23-47 Exp** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
- 4. Consider **Resolution No. 23-48** APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION
- 5. Other items at the discretion of the chair

	RESOLUTION23-45
BY:	
A R	ESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF NEWARK TO SUBMIT
AN.	APPLICATION TO THE OHIO DEPARTMENT OF PUBLIC SAFETY OFFICE FOR FEDERAL FISCAL
YEA	R 2024 OHIO TRAFFIC SAFETY GRANTS PROGRAMS: SELECTIVE TRAFFIC ENFORCEMENT
PRC	GRAM (STEP) AND THE IMPAIRED DRIVING ENFORCMENT PROGRAM (IDEP).

Whereas, the National Highway Administration and the Federal Highway Administration of the U.S. Department of Transportation provide federal funding for the costs of local law enforcement initiatives designed to improve highway safety; and,

WHEREAS, the City of Newark was notified by the Ohio Department of Public Safety that the City is eligible to submit applications for Fiscal Year 2024 State and Community Highway Funds; and,

WHEREAS, each unit of local government receiving funds must establish special revenue funds into which all payment received by the unit of local government under the Programs are deposited, and it is necessary to establish special revenue accounts for that purpose; and,

WHEREAS, this matter was considered by the Finance Committee of this Council who passed this Ordinance on to the full Council for consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING AND STATE OF OHIO THAT:

Section 1: This Council authorizes and directs the Mayor, or his representative to prepare applications to the Ohio Department of Public Safety Office of the Governor's Highway Safety Representative, for funding assistance through the Highway Safety Grant Programs: STEP and IDEP to make in connection therewith, all certifications, understandings, and assurances, contained therein.

Section 2: In furtherance of the directives established herein, the Mayor is authorized to take whatever action is legally available to attain such funding in the best interest of the City and its participation in available highway safety funding programs.

Section 3: The Mayor is designated as the authorizing official to enter into an agreement with the Ohio Department of Public Safety Office of the Governor's Highway Safety Representative, to administer the grant programs and to accept said funds when they become available.

Section 4: There are hereby established a special revenue funds to be know as the Highway Safety Grant Program funds. The Auditor is authorized and directed to deposit all receipts from the Highway Safety Grant Programs into these funds. Monies deposited into the funds are to be used solely for the purpose of improving highway safety.

Section 5: This Ordinance shall become effective upon the earliest date permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

ADOPTED THEDAY OF		, 2023	
		, COUNCIL PRESIDENT	
ATTEST		, CLERK OF COUNCIL	

DATE FILED WITH MAYOR	
DATE APPROVED BY MAYOR	
	, MAYOR
FORM APPROVED	, DIRECTOR OF LAW

BY:	•	

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF NEWARK TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED SUBRECIPIENT AGREEMENT WITH THE HEREINAFTER NAMED ORGANIZATIONS TO CARRY OUT ACTIVITIES INCLUDED WITHIN NEWARK'S FY 2023 COMMUNITY DEVELOMENT BLOCK GRANT ONE YEAR ACTION PLAN.

WHEREAS, pursuant to Title I of the Housing and community Development Acts of 1974 and 1990, as amended, the City of Newark has applied for and received a Community Development Block Grant (CDBG) for certain community development activities; and,

WHEREAS, it is necessary to enter into a CDBG funded subrecipient agreement with the hereinafter mentioned organizations to implement the foregoing FY 2023 CDBG funded activity; and,

WHEREAS, it is necessary to authorize the Mayor to enter into the CDBG funded subrecipient agreement; and,

WHEREAS, copies of the proposed subrecipient agreements are on file in the offices of the Director of Public Service and Director of Development.

# NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

- Section 1: The Mayor is hereby authorized and directed to enter into CDBG funded subrecipient agreements with the following organizations for the implementation of the following FY 2023 CDBG funded projects:
  - A. Behavioral Healthcare Partners Inc.
  - B. St. Vincent de Paul
  - C. Licking County Coalition of Care
  - D. Newark Development Partners CIC
  - E. Licking County Coalition for Housing
  - F. Canal Market District
  - G. Together We Grow, Inc.

- H. The Woodlands-New Beginnings
- I. St. Vincent Haven
- J. Salvation Army

Section 2: This Resolution shall become effective upon the earliest date permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

ADOPTED THIS	DAY OF	, 2023	
		, PRESIDENT OF COUNCIL	
ATTEST:		, CLERK OF COUNCIL	
DATE FILED WITH N	MAYOR:		
DATE APPROVED B	Y MAYOR:		
SIGNED BY MAYOR	;		
EODM ADDDOVED D	V I AW DIDECTOI	).	

BY:
-----

### A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 230 OCJS Fund, in the amount of \$75,300.00 (Grant Dollars received from the State of Ohio Criminal Justice System for body worn cameras for the police department)

230.230.5312	Law	Enforcement	75,300.00
	Supplie	es	

Section 2. There is hereby a disappropriation of the appropriated balance of the 231 Probation Grant Fund, in the amount of \$11,896.00 (overage in account)

231.113.5111	Wages	11,896.00

Section 3. There is hereby an appropriation of the unappropriated balance of the 231 Probation Grant Fund, in the amount of \$11,896.00 (Purchase 3 desktop computers and 2 laptops)

231.113.5536	Computer Software	11,896.00

Section 4. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$443.00 (Restitution Pymt for damaged/destroyed SCRAM Unit funds to purchase new equipment)

100.116.5312	Law	Enforcement	443.00
	Supplie	es	

Section 5. There is hereby a disappropriation of the appropriated balance of the 100 General Fund, in the amount of \$20,000.00 (Transfer funds from unfilled Development Engineer position to fund temporary help in Engineering, Zoning, Stormwater and Streetscape maintenance)

100.122.5111	Salaries-Wages	20,000.00

Section 6. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$20,000.00 (Transfer Funds from unfilled Development Engineer Position to fund temporary help in Engineering, Zoning, Stormwater and Streetscape maintenance)

100.122.5230	Temporary Services	20,000.00

Section 7. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$300,000.00 (Cherry Valley Temp. Bridge - Add'l. construction costs over pre-design estimate costs for street piling foundations and add'l. roadway work to meet new bridge)

100.122.5276000	Maint. Of Streets	300,000.00

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this day of	, 2023.	
President of Council		
Attest Clerk of Council		
Date filed with Mayor Date approved by Mayor		
Mayor		
Approved as to form Director of Law	N	

Арр	ropria	i <b>te</b> **From	Unappropriated Balance of Specific Fund	<u>d</u>	230- OCJS	Fund Source
Fund 230	Dept 230	Object 5312	Account Description  Law Enforcement Supplies  .	Amount 75,300.00	For May	
					Financ	e Agenda
Grani	dollars			stem for body worn		r's office to make sure there in the unappropriated
					balance of the fund.  2. Please enter Fund So will be appropriated -	ource from which dollars
Disa	ppro	oriate				
Fund	Dept	Object	Account Description	Amount		
Reas	on for I	Disappropr	Tota	\$0.00	need removed from a into an operating acc  2. This can only be done	I need to be made if funds I salary account and moved ount. I if there are sufficient funds expenses in that account for
Expe	dite - V	Vaive Sec	ond Reading		Yes 🗹	No 🗆 .
Reas	on					
Requ	ester	Bury	gra Jaras	Date 4/17/23		
Direc	tor	/ June	- dram	Date 4 17 23	Approve 🗹	Disapprove
Mayo	or	$ \bigvee \rho$	10/04.	Date 4.18 7023	Approve 🗹	Disapprove
Audit	or			Date 4	Approve 🗸	Disapprove
Finai	nce Co	mmittee A	Action	Date	Approve 🗌	Disapprove

Δnn	ronria	ate **From	unappropriated Balance of Specific Fund	-	A JULIUS DE LA COMPANION DE LA
					Adult Probation Dept Fund Source
⊢und 231	Dept 113	Object 5536	Account Description Computer Software	Amount	
100	116	5312	Law Enforcement Supplies	\$11,896.00 \$443.00	
				Ψ.10.00	
			Tota	\$12,339.00	
Reas	on for A	Appropriati			
			Computers and 2 Laptops		Verify with the Auditor's office to make sure there
Resti	tution F	Payment fo	r damaged/destroyed SCRAM Unit funds	to purchase new equipment	is a sufficient amount in the unappropriated
					balance of the fund.
					2. Please enter Fund Source from which dollars will be appropriated - Number and Name.
,		**************************************		Therefore the control of the control	
Disa	ppro	<u>priate</u>			
	Dept	Object	Account Description	Amount	
231	113	5111	Wages	\$11,896.00	
				· · · · · · · · · · · · · · · · · · ·	
				<u> </u>	
				, , , , , , , , , , , , , , , , , , , ,	
~					Disappropriations will need to be made if funds
			Tota	\$11,896.00	need removed from a salary account and moved
		Disappropi	iations		into an operating account.
Over	age in <i>i</i>	Account			2. This can only be done if there are sufficient funds
					to cover remaining expenses in that account for the year.
					- lac year.
-					
<u></u>					
Ехре	dite - \	<b>Vaive Sec</b>	ond Reading		Yes ☑ No □
Reas					
	<u> </u>		. /		
		- 7		VIII	
Requ	ester	1/5	M(	Date // THUE	
		<i>/</i> .	January Company Compan		•
Direc	tor	()		Date 4/18/23	_ Approve ☑ Disapprove ☐
<b>M</b>	_	(%)		De 1/18 200	
Mayo	[	<del>[ X.                                   </del>	A LOVE	Date 4.18.1025	Approve Disapprove
Audit	or	AR.	5,50	Date 4 (6)3	Approve ☑ Disapprove □
		1	-1-09		, ,, <u> </u>
Finar	ice Co	mmittee A	etion	Date	Approve ☐ Disapprove ☐

App	ropri	ate **From	Unappropriated Balance of Specific Fund	<u>d</u>	General Fund Fund Source
Fund	Dept	Object	Account Description	Amount	EMBOLIO CONT.
335	122	<del>5278000</del>	Maintenance of Streets	0 <del>0.000,000</del>	
100	122	5276000	Mount of Streets	<u>300,000,000</u>	
100	122	5230	Temporary Services	20,000.00	
100	144	0200	Temporary derivides		
Reas	on for	Appropriation	Tota	1 <u>\$320,000.00</u> \$32	00.000,00
			ry Bridge - Additional construction costs o	over pre-design estimate,	Verify with the Auditor's office to make sure there
eosts	- <del>for-s</del> t	eel <del>piling fo</del> u	m <del>dations and additional roadway work to</del>	meet the new bridge.	is a sufficient amount in the unappropriated
					balance of the fund.  2. Please enter Fund Source from which dollars
			filled Development Engineer position to function to function to function and Stormwater - Streets		will be appropriated - Number and Name.
temp	Jiary	Top III Engli	localing, Lotting and Ottom Water		
Disa	ppro	priate			
Fund		····	Account Description	Amount	
, and	<u> Dop.</u>	0 5 3 0 0 0			
100	122	5111	Salaries - Wages	20,000.00	
					Disappropriations will need to be made if funds
	6	. Di	Tota	\$20,000.00	need removed from a salary account and moved into an operating account.
Reas	on tor	Disappropri	ations		This can only be done if there are sufficient funds
Trans	sfer fu	nds from un	filled Development Engineer position to fu	und	to cover remaining expenses in that account for
temp	orary	help in Engir	neering, Zoning and Stormwater - Streets	cape maintenance	the year.
					_
Ехре	dite -	Waive Sec	ond Reading		Yes 🗸 No 🗌
Reas	on	Pay contra	actor for additional bridge costs as so	on as possible.	
Requ	ıester	Bu l	D. Malas	Date 4/26/2023	3
Direc	tor	1-2 2	1	Date 1/14/202	Approve Disapprove
Mayo	or	41	Alar	Date 4.26:2023	Approve 🗂 / Disapprove 🔲
Audit	or		- FRM	Date 4-26-33	Approve
Fina	nce C	ommittee A	ction	Date	Approve Disapprove

BY:
-----

### A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$1,421.62 (Appropriate funds from reimbursement of overtime from the Licking Springs Trout Club fireworks)

100.205.5118	Fire, Overtime	1,421.62

# Section 2. There is hereby an appropriation of the unappropriated balance of the 623 Water Projects Fund, in the amount of \$173,507.22 (Water Booster Stations and Water Plant telemetry systems upgrades. Change order to Water Plant Instrumentation Project)

623.706.5533	Machinery	and	173,507.22
	Equipment		

# Section 3. There is hereby an appropriation of the unappropriated balance of the 661 Sewer Projects Fund, in the amount of \$473,423.59 (Principal Payment for 4<sup>th</sup> Street Sewer Separation Project)

661.712.5145.150	Principal	4 <sup>th</sup>	St.	473,423.59
	Sewer	Separa	tion	
	CSO			

# Section 4. There is hereby an appropriation of the unappropriated balance of the 236 CDBG CV Fund, in the amount of \$200,000.00 (To cover salary and project costs for new CDBG CV Energy efficiency activity)

236.219.5111000	Salary and wages	31,000.00
236.219.5122000	PERS	6,000.00
236.219.5124000	Health Insurance	11,300.00
236.219.5124110	Health Ins Non- Afscme Emp Dental	300.00
236.219.5124400	Health Ins Life Ins	200.00
236.219.5126000	Medicare	600.00
236.219.5127000	Workers Comp	600.00
236.219.5238000	Services General	150,000.00

Adopted this	_ day of	, 2023.
President of Council		
Attest Clerk of Council _		
Date filed with Mayor _		
Date approved by Mayo	or	
Mayor		

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into

effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Approved as to form Director of Law \_\_\_\_\_\_,\_\_\_\_

App	ropri	ate **From	n Unappropriated Balance of Specific Fund	<u>d</u>	100	Fund Source		
	Dept		Account Description	Amount				
100	205	5118	Fire, Overtime	1,421.62				
		<u> </u>						
		!						
Reas	on for	Appropriation	Total ions	al \$1,421.62				
Appro	priate		n reimbursement of overtime from the Licki	ding Springs Trout Club	Verify with the Audit	tor's office to make sure there		
Firew	orks				is a sufficient amour	nt in the unappropriated		
					balance of the fund.			
						Source from which dollars - Number and Name.		
		priate						
Fund	Dept	Object	Account Description	Amount				
				•				
			Total	I \$0.00		ill need to be made if funds		
Reasc	on for [	Disappropria		φυ.υυ	need removed from a into an operating acc	a salary account and moved count.		
					This can only be done if there are sufficient funds			
					to cover remaining e	expenses in that account for		
					the year.			
<b>-</b>	*** > 1/							
****		laive Seco	ond Reading		Yes 🗌	No 🗸		
Reaso	<u>n</u>	$\overline{}$						
		1						
Reque	ster	Wille-	<1/1	Date 18 APR 2d23	<b>3</b>			
Directo		Im	La Ville	Date 4/18/23	Approve	Disapprove		
"	4	111		11 10 0 0		υι <b>οα</b> μμιον <del>ο</del> ∟		
Mayor	$\frac{\lambda}{2}$	##		Date 4.19.2023	Approve	Disapprove		
Auditor	r <u>\</u>	T		Date 4-20-28	Approve	Disapprove		
			7			pisaphiose —		
inanc	o Cor	mmittee Act	otion.	Date	Approve	Disapprove		

Revised August 20, 2012 jsp

Арр	ropria	ate **From	Unappropriated Balance of Specif	ic Fund	623 Fund Source
Fund	Dept	Object	Account Description	Amount	Market Ma
623	706	5533	Machinery and Equipment	173,507.22	_
					_
					_
					_
					<del></del>
					_
				Total \$173,507.22	
Reas	on for	Appropriation	ons	10tai <u>\$173,507.22</u>	<u> </u>
			and Water Plant telemetry system	ns upgrades.	Verify with the Auditor's office to make sure there
Chan	ge Ord	ler to Wate	r Plant Instrumentation Project.		is a sufficient amount in the unappropriated
					balance of the fund.
					Please enter Fund Source from which dollars     will be appropriated - Number and Name.
					· · · · · · · · · · · · · · · · · · ·
Disa	ppro	<u>priate</u>			
Fund	Dept	Object	Account Description	Amount	
					_
<u> </u>					_
					_
					<del>-</del>
					_
				Total #0.00	Disappropriations will need to be made if funds
Reas	on for	Disappropr	iations	Total \$0.00	need removed from a salary account and moved into an operating account.
l	011 101	<i>Б</i> юарргорг	idiono		This can only be done if there are sufficient funds
					to cover remaining expenses in that account for
					the year.
<u> </u>					
Evn	odito -	Maiva Sac	ond Reading		Yes No
		TTAIVE OCC	Ond Reading		133
Reas	son				
		1	. /	,	
Requ	uester	Y_	e Ifac	Date 4/20/20	23
		1	7.7.	1/2.1.	41/4 >
Direc	ctor		~ K. W >	Date // 2.0 / 2	20/2 S Approve Disapprove
May	<b>1</b> 5	$-\chi \langle \rho \rangle$	in /r	Date 4.21.2	のよう Approve [ Disapprove □
way		14	7771	<u> </u>	
Audi	tor		RALL	Date 1-20	<u>0 → }</u> Approve ☐ Disapprove ☐
			<b>V</b>		
Fina	nce C	ommittee A	Action	Date	Approve Disapprove

App	ropria	ate **From	Unappropriated Balance of Specific Fu	<u>ınd</u>	661 Fund Source
Fund	Dept	Object	Account Description	Amount	
661	712	5415-150	Principal 4th St Sewer Separation CS	SO 473,423.59	
<u> </u>					
				, , , , , , , , , , , , , , , , , , , ,	
			To	otal \$473,423.59	
		Appropriation			
Princ	ipal Pa	ayment for 4	th Street Sewer Separation Project		Verify with the Auditor's office to make sure there     is a sufficient amount in the unappropriated
					balance of the fund.
					Please enter Fund Source from which dollars
					will be appropriated - Number and Name.
Disa	ppro	priate	· · · · · · · · · · · · · · · · · · ·		
	Dept		Account Description	Amount	
		O D J C C C			
<u> </u>					
	<u> </u>			otal \$0.00	Disappropriations will need to be made if funds     need removed from a salary account and moved
Reas	on for	Disappropri			into an operating account.
					2. This can only be done if there are sufficient funds
					to cover remaining expenses in that account for the year.
					ule year.
					Yes No
1		Waive Sec	ond Reading		Yes L No L
Reas	on				A STATE OF THE STA
		0	101	1 ./	
Requ	iester	15_	1 1 fre	Date 4/24/23	
Direc	ctor	Ph	3	Date 4/24	Approve Disapprove
Mayo	or	<del>\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\</del>	1/200	Date 4-24-20	23 Approve 🗹 Disapprove 🗆
<u>Audi</u>	tor	U.S.	28 Tr	Date 4-16-3	Approve Disapprove
Fina	nce C	ommittee A	ction	Date	Approve Disapprove

aaA	ropria	ate **From	Unappropriated Balance of Specific Fund	•	236.219 CDBG CV Funds Fund Source
•				<del></del>	Zoo.Z To ODDO OV Turido
Fund	Dept	Object	Account Description	Amount	
236.	219	5111000	Salaries & Wages	31,000.00	
236.	219	5122000	PERS	6,000.00	
236.	219	5124000	Health Insurance	11,300.00	
236.	219	5124110	Health Ins Non-Afscme Emp. Dental	300.00	
236.	219	5124400	Health Ins Life Insurance	200.00	
236.	219	5126000	Medicare Commonation	600.00	
236.	219	5127000	Workers Compensation	600.00	
236.	219	5238000	Services General	150,000.00	
Reas	on for .	Appropriatio	Total _	\$200,000.00	
			oject costs for new CDBG CV Energy Efficie	ency activitiy.	Verify with the Auditor's office to make sure there
				······································	is a sufficient amount in the unappropriated
					balance of the fund.
					2. Please enter Fund Source from which dollars
					will be appropriated - Number and Name.
<u>Disa</u>	ippro	<u>priate</u>			
Fund	Dept	Object	Account Description	Amount	
					•
					Disappropriations will need to be made if funds
			Total	\$0.00	need removed from a salary account and moved
Reas	on for	Disappropri			into an operating account.
					2. This can only be done if there are sufficient funds
					to cover remaining expenses in that account for
					the year.
Expe	dite -	Waive Seco	ond Reading		Yes No
Reas	on				
TOUC					
_		\	· () ()	i .	
4	NU	usoa l	Sendle	Date 4 24 202	3
		<u> </u>			
Director Date 4/24/23					Approve Disapprove
Viale 1					2 -/ -
Mayo	r	AH)	AVA:	Date (/. 26 - )	Approve V Disapprove
		1	<i>Y V</i>	J - )( ) ?	ζ . Π
Audit	or	7×1		Date \ \delta \ \delt	Approve Disapprove
		ommittee A		Date	Approve Disapprove

Revised August 20, 2012 jsp