

COUNCIL AGENDA

December 15, 2025

Committee and Council Meetings can be viewed by accessing YouTube

Council Chambers

7:00 P.M.

ROLL CALL

INVOCATION – Mr. Labutis

PLEDGE OF ALLEGIANCE – Natalie Drummond, 5th grade, Par Excellence STEM Academy

CAUCUS

MINUTES of December 1, 2025

APPOINTMENTS

REPORTS OF STANDING COMMITTEES

Finance

Service

REPORTS FROM CITY OFFICIALS

Ryan Bubb, City Auditor – Operating report for the period ending November 30, 2025

Brenda Cooper, Tax Administrator – Income Tax Revenue Reports for the period ending November 30, 2025

COMMUNICATIONS

COMMENTS FROM CITIZENS

ORDINANCES ON SECOND READING

There are none this meeting.

ORDINANCES ON FIRST READING

25-41 AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 165 SOUTH 3rd STREET, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID #054-215808-00.000, FROM THAT OF LB LIMITED INTENSITY BUSINESS ZONING DISTRICT TO TFR TWO-FAMILY RESIDENCE ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

25-42 AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 200 DAY AVENUE, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID #054-242886-00.000 AND 024-233454-00.000, FROM THAT OF SINGLE-FAMILY RESIDENCE RH- HIGH

DENSITY ZONING DISTRICT TO HB HIGH INTENSITY BUSINESS ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

RESOLUTIONS ON SECOND READING

25-75 A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION. (\$250.00 - Request appropriation for donation made by Tractor Supply Company to NFD to be put into the miscellaneous account for nonspecific purchase in the future.)(\$16,000.00 - Logging monies received)

25-76 A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR CERTAIN ESSENTIAL SUPPLIES FOR VARIOUS DEPARTMENTS OF THE CITY OF NEWARK, OHIO, FOR 2026.

25-77 Resurfacing with related work. Scope of work within city will include resurfacing and replacement of curb ramps as needed. The general location within Newark is State Route 16 from just west of Dayton Road to the east corporation limit.

RESOLUTIONS ON FIRST READING

25-81 A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION. (\$2,000.00 - Request appropriation for donation made by VFW to NFD to be put into the miscellaneous account for nonspecific purchase in the future.)

COMMENTS FROM CITIZENS

MISCELLANEOUS

ADJOURNMENT

BY: _____

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 165 SOUTH 3RD STREET, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID #054-215808-00.000, FROM THAT OF LB LIMITED INTENSITY BUSINESS ZONING DISTRICT TO TFR TWO-FAMILY RESIDENCE ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

WHEREAS, an application for zoning classification has been filed with Council; and

WHEREAS, pursuant to Article 4.12 of the Charter of the City of Newark, Ohio, this ordinance shall be referred to the Planning Commission immediately after its first reading; and

WHEREAS, the Planning Commission shall hold a public hearing upon such application and the Clerk of Council shall cause notice of such hearing to be publicized one time at least seven (7) days prior to the date of such public hearing; and

WHEREAS, upon the return of the ordinance to Council by the Planning Commission, council shall cause a second reading to be made of this ordinance and shall take such action as is appropriate pursuant to Article 4.12 of the Charter of the City of Newark, Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

Section 1: The zoning map as established by Ordinance 08-33 (A) is hereby revised by changing the zoning classification for the following described property from LB LIMITED INTENSITY BUSINESS ZONING DISTRICT TO TFR TWO-FAMILY RESIDENCE ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

SEE EXHIBIT "A" FOR LEGAL DESCRIPTION

Section 2: Pursuant to Article 4.12(C) of the Charter of the City of Newark, Ohio, a vote of at least six (6) members shall be necessary to adopt or defeat the ordinance in the event the Planning Commission has recommended approval or has made no recommendation. An affirmative vote of at least seven (7) Council members shall be necessary to adopt a zoning ordinance that the Planning Commission has recommended against approval.

Section 3: The Newark Planning Commission is hereby authorized and directed to make the change described herein on the aforementioned zoning map.

Section 4: This ordinance shall become effective at the earliest time permitted by Section 4.07 of the Charter of the City of Newark, Ohio.

Passed this _____ day of _____, 20__.

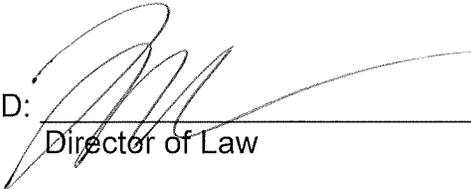
PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

DATE FILED WITH MAYOR: _____

DATE APPROVED BY MAYOR: _____

MAYOR

FORM APPROVED:  _____
Director of Law

DESCRIPTION APPROVED: _____
Brian Morehead, Engineer

Prepared by the Office of the Director of Law

DESCRIPTION APPROVED
JARED N. KNERR
LICKING COUNTY ENGINEER

Approved By JW Jul 15, 2025
02121013903015045000

TRANSFERRED

Jul 16, 2025
Michael L. Smith
LICKING COUNTY AUDITOR
SEC 319.902 COMPLIED WITH
MICHAEL L. SMITH
By: AS 51.00

| | |
|-------------------------|--------------|
| InstrID:202507160012733 | 7/16/2025 |
| Pages:2 | F: \$39.00 |
| Bryan A. Long | 9:44 AM |
| Licking County Recorder | T20250013175 |

GENERAL WARRANTY DEED
BY A Limited Liability Company
(R.C. 5302.05 and 5302.06)

SIMO PROPERTIES LLC, a limited liability company organized and existing under the laws of the State of Ohio, for valuable consideration paid, grants, with general warranty covenants, to **Brandon Philip Coblentz and Rebecca Coblentz**, husband and wife, for their joint lives, remainder to the survivor of them,

whose tax mailing address is 12451 Pleasant Valley Rd. Utica,

OH 43080
the following real property situated in the City of Newark, County of Licking, State of Ohio:

Being Lot No. Six Hundred Sixty Four (664) in PHILLIPS ADDITION to the City of Newark, according to the numbering of lots in Bevan and Boell's map of said City, Vol. 3, Page 15, Plat Records of Licking County, Ohio. Reference is made to Volume 1 at Page 6 of the Plat Records of Licking County, Ohio for the original platting of said lot. Reference is also made to Volume 3, at Page 15 of said Plat Records for replatting of said lot, at which time a 6 foot strip of land along the entire North side of the former Lot 663 was incorporated with Lot Number 664.

Parcel No.: 054-215808-00.000

Property Address: 165 S Third Street, Newark, OH 43055

Prior Instrument Reference: Recorded as Instrument Number 202001100000870, Recorder's Office, Licking County, Ohio.

Except for the following and subject to all of which this conveyance is made: legal highways; zoning ordinances; real estate taxes and assessments which are now or may hereafter become a lien on said premises; covenants, conditions, restrictions and easements of record; and all coal, oil, gas, and other mineral rights and interests previously transferred or reserved of record.

(Continued on next page)

DESCRIPTION

APPROVED *Ferzanina*
Purposes

by *[Signature]*

Div. of Engineering
City of Newark, Ohio

BY: _____

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY, GENERALLY DESCRIBED AS 200 DAY AVENUE, CITY OF NEWARK, LICKING COUNTY, OHIO, PARCEL TAX ID #054-242886-00.000 AND 024-233454-00.000, FROM THAT OF SINGLE-FAMILY RESIDENCE RH-HIGH DENSITY ZONING DISTRICT TO HB HIGH INTENSITY BUSINESS ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

WHEREAS, an application for zoning classification has been filed with Council; and

WHEREAS, pursuant to Article 4.12 of the Charter of the City of Newark, Ohio, this ordinance shall be referred to the Planning Commission immediately after its first reading; and

WHEREAS, the Planning Commission shall hold a public hearing upon such application and the Clerk of Council shall cause notice of such hearing to be publicized one time at least seven (7) days prior to the date of such public hearing; and

WHEREAS, upon the return of the ordinance to Council by the Planning Commission, council shall cause a second reading to be made of this ordinance and shall take such action as is appropriate pursuant to Article 4.12 of the Charter of the City of Newark, Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:

Section 1: The zoning map as established by Ordinance 08-33 (A) is hereby revised by changing the zoning classification for the following described property from SINGLE-FAMILY RESIDENCE RH-HIGH DENSITY ZONING DISTRICT TO HB HIGH INTENSITY BUSINESS ZONING DISTRICT, ZONING CODE OF THE CITY OF NEWARK, OHIO.

SEE EXHIBIT "A" FOR LEGAL DESCRIPTION

Section 2: Pursuant to Article 4.12(C) of the Charter of the City of Newark, Ohio, a vote of at least six (6) members shall be necessary to adopt or defeat the ordinance in the event the Planning Commission has recommended approval or has made no recommendation. An affirmative vote of at least seven (7) Council members shall be necessary to adopt a zoning ordinance that the Planning Commission has recommended against approval.

Section 3: The Newark Planning Commission is hereby authorized and directed to make the change described herein on the aforementioned zoning map.

Section 4: This ordinance shall become effective at the earliest time permitted by Section 4.07 of the Charter of the City of Newark, Ohio.

Passed this _____ day of _____, 20____.

PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

DATE FILED WITH MAYOR: _____

DATE APPROVED BY MAYOR: _____

MAYOR

FORM APPROVED: _____
Director of Law

DESCRIPTION APPROVED: _____
Brian Morehead, Engineer

Prepared by the Office of the Director of Law

**LEGAL DESCRIPTION FOR ZONING DISTRICT CHANGE
IN THE CITY OF NEWARK**

Situated in the City of Newark, County of Licking, State of Ohio and being generally described as follows:

Being Lots 7358 and 7359 as shown on the plat of the M. E. Day Estate Sewer Assessments, per suit of Aurel E. Coffman as Treasurer of Licking County, Ohio vs. Della M. Lake and others, as recorded in Volume 4 at Page 201 of the Plat Records of Licking County, Ohio;

This parcel is generally bounded on the west by Day Avenue, located south of West Church Street.

Lot 7358
Auditor's Parcel Number: 054-242886-00.000
Street Address: 200 Day Avenue, Newark, Ohio 43055

and

Lot 7359
Part of Auditor's Parcel Number: 054-233454-00.000
Street Address: 645 West Church Street, Newark, Ohio 43055

BRM
11/20/2025

Description
APPROVED *FOR ZONING PURPOSES*
By *[Signature]*
Div. of Engineering
City of Newark, Ohio

Resolution No.25-75

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$250.00 (Request appropriation for donation made by Tractor Supply Company to NFD to be put into the miscellaneous account for nonspecific purchase in the future.)

| | | |
|--------------|---------------|--------|
| 100.205.5319 | Miscellaneous | 250.00 |
|--------------|---------------|--------|

Section 2. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$16,000.00 (Logging monies received)

| | | |
|--------------|------------------|-----------|
| 100.121.5238 | Services General | 16,000.00 |
|--------------|------------------|-----------|

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2025.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____

BY: _____

A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR CERTAIN ESSENTIAL SUPPLIES FOR VARIOUS DEPARTMENTS OF THE CITY OF NEWARK, OHIO, FOR 2026.

WHEREAS, it is necessary to provide for certain essential supplies and materials which are to be used on a daily basis by the various departments of the City of Newark, Ohio, and;

WHEREAS, such supplies and materials may be purchased at the most advantageous prices through competitive bidding;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING AND STATE OF OHIO, THAT:

Section 1: The Director of Public Service is hereby authorized and directed to advertise for bids and enter into contracts for the purchase of various supplies and materials as indicated below for the use by several departments of the City, in accordance with specifications, which are hereby approved, on file in the office of the Director of Public Service, subject to the provision of necessary funding:

- (a) Chemicals for Water and Wastewater Operations
- (b) Street Maintenance Materials
- (c) Miscellaneous Items as Needed

Section 2: This Resolution shall come into force and effect in accordance with *Section 4.07 of the Newark City Charter*.

Passed this _____ day of _____, 20_____.

President of Council

Attest: _____
Clerk of Council

Date Filed with Mayor: _____

Date Approved by Mayor: _____

Mayor Jeff Hall

Form Approved: _____
Law Director

BY: _____

PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Resolution #: 25-77

County/Route/Section: LIC/MUS SR 16 23.63/00.00

The following is a Resolution enacted by the City of Newark of Licking County, Ohio hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the Ohio Department of Transportation (ODOT) has determined the need for the described project:

Resurfacing with related work. Scope of work within city will include resurfacing and replacement of curb ramps as needed.

The general location within Newark is State Route 16 from just west of Dayton Road to the east corporation limit.

NOW THEREFORE, be it ordained by the City of Newark of Licking County, Ohio.

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION II – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project as follows:

1. The LPA gives consent for the above improvement, and
2. The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

SECTION IV – Utilities and Right-of-Way Statement

If city owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the city will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation; with exceptions due to an easement, etc.

SECTION V – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI Authority to Sign

The LPA hereby authorizes, David Rhodes, Director of Public Service, of the City of Newark is hereby empowered on behalf of the City of Newark to enter into agreements with the Director of Transportation which are necessary to complete the above described project.

SECTION VII-Emergency measure

If required, Resolution is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, **as an emergency measure**, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: _____, 20____.
(Date)

President of Council: _____

Attested: _____
(Clerk of Council)

Date filed with Mayor: _____

Date Approved by Mayor: _____

Mayor: _____

Approved as to form – Director of Law: _____

Contracting Agent – Service Director: _____

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Newark of Licking County, Ohio

I, _____, as Clerk of the City of Newark of Licking County, Ohio do hereby certify that the foregoing is a true and correct copy of Resolution _____ adopted by the legislative Authority of the said City of Newark on the _____ day of _____, _____.

That the publication of such Resolution has been made and certified of record according to Law; that no proceedings looking to a referendum upon such Resolution have been taken; and that such Resolution and certificate of publication thereof are of record in _____, Page _____.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this _____ day of _____ 2_____.

(SEAL)

(Clerk)
City of Newark of Licking County, Ohio

The foregoing is accepted as a basis for proceeding with the project herein described.
For the City of Newark of Licking County, Ohio.

Attested: _____ Date _____



For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

Resolution No.25-81

BY: _____

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$2,000.00 (Request appropriation for donation made by VFW to NFD to be put into the miscellaneous account for nonspecific purchase in the future.)

| | | |
|--------------|---------------|---------|
| 100.205.5319 | Miscellaneous | 2000.00 |
|--------------|---------------|---------|

This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this _____ day of _____, 2026.

President of Council _____

Attest Clerk of Council _____

Date filed with Mayor _____

Date approved by Mayor _____

Mayor _____

Approved as to form Director of Law _____, _____