

## COUNCIL AGENDA

August 18, 2025

*Committee and Council Meetings can be viewed by accessing YouTube*

Council Chambers

7:00 P.M.

### ROLL CALL

**INVOCATION** – Mr. Labutis

**PLEDGE OF ALLEGIANCE**

**CAUCUS**

**MINUTES of August 4, 2025**

**APPOINTMENTS**

### REPORTS OF STANDING COMMITTEES

Finance

Service

Economic Development

### REPORTS FROM CITY OFFICIALS

**PROCLAMATION - Mayor Hall** – Sunday, August 31, 2025 as Overdose Awareness Day

**Ryan Bubb, City Auditor** – Operating report for the period ending July 31, 2025

**Jill Frew, Tax Administrator's Office** – Income Tax Revenue Reports for the period ending July 31, 2025

**COMMUNICATIONS**

**COMMENTS FROM CITIZENS**

### ORDINANCES ON SECOND READING

There are none this meeting.

### ORDINANCES ON FIRST READING

There are none this meeting.

### RESOLUTIONS ON SECOND READING

**25-49** A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION (\$22,780.79 - One Ohio disbursements)( \$12,321.96 - Request appropriation to put funds into Misc account from department Gov Deals sales from March 2025 through July 2025 – see attached list)( \$1,450.00 - Remaining money left from donation for Coble Park)

**RESOLUTIONS ON FIRST READING**

**25-51** A RESOLUTION ESTABLISHING A REVITALIZATION DISTRICT DESIGNATION PURSUANT TO OHIO REVISED CODE SECTION 4301.81

**25-52** A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO, TO ACCEPT BIDS AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR CONSTRUCTION OF THE 16 NORTH SEWER SEPARATION PHASE 1 PROJECT.

**25-53** Cooperating with the Ohio Department of Transportation (ODOT) for roadway improvements to State Route 13 (Mt. Vernon Road) from West Channel Street to the north corporation limit, and declaring an emergency.

**25-55** A RESOLUTION APPROPRIATING MONIES FOR THE CURRENT EXPENSES OF THE MUNICIPAL CORPORATION (\$65,000.00 - 2025 credit card processing fees, office mailings, water meters for Lead Service Line Project 6 and 7, current unencumbered balance is \$3.1M)( \$225,000.00 - Appropriate City's share of License Plate Permissive Tax that has been collected by Licking County Commissioners. Funding will be used for City's construction match on South 11<sup>th</sup> Street and other projects.)

**COMMENTS FROM CITIZENS**

**MISCELLANEOUS**

**ADJOURNMENT**

Resolution No.25-49

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 258 One Ohio Fund, in the amount of \$22,780.79 (One Ohio disbursements)

258.100.5268	One Ohio disbursements	22,780.79
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Section 2. There is hereby an appropriation of the unappropriated balance of the 100 Fund, in the amount of \$12,321.96 (Request appropriation to put funds into Misc account from department Gov Deals sales from March 2025 through July 2025 – see attached list)

100.204.5319	Miscellaneous	12,321.96
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Section 3. There is hereby an appropriation of the unappropriated balance of the 100 General Fund, in the amount of \$1,450.00 (Remaining money left from donation for Coble Park)

100.601.5314500	Park Supplies Coble Park	1,450.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_, \_\_\_\_\_

Resolution No. 25-51

BY \_\_\_\_\_

**A RESOLUTION ESTABLISHING A REVITALIZATION DISTRICT DESIGNATION  
PURSUANT TO OHIO REVISED CODE SECTION 4301.81**

**WHEREAS**, on July 21, 2025, the Mayor of the City of Newark received an application for revitalization district designation (the "Revitalization District Application"), attached and incorporated herewith as Exhibit "A", from Newark Development Partners concerning certain property within the City of Newark, pursuant to Ohio Revised Code ("ORC") Section 4301.81; and

**WHEREAS**, the Mayor, having received the Revitalization District Application, submitted the same with his recommendation to City Council for approval, within thirty (30) days of receipt pursuant to the provisions of the ORC Section 4301.81(C); and

**WHEREAS**, pursuant to the provisions of the ORC Section 4303.181(L)(d)(vi), the proposed Revitalization District must exist in a county with a population of not less than one hundred seventy-two thousand (172,000) and not more than one hundred ninety-five thousand (195,000) with the proposed revitalization district being located in Licking County Ohio, having a population of one hundred seventy-eight thousand five hundred nineteen (178,519), per the most recent decennial census conducted in 2020; and

**WHEREAS**, pursuant to ORC Section 4301.81(C), notice of the filing off the Revitalization District Application, its availability for public inspection during regular business hours, and the date of a public hearing was published in one newspaper of general circulation in the municipality for two consecutive weeks as provided in ORC Section 4301.81(C); and

**WHEREAS**, a public hearing on the Revitalization District Application was held during which the opportunity for public testimony was made available; and

**WHEREAS**, approval of the Revitalization District Application will substantially contribute to entertainment, retail, educational, sporting, social, cultural, or arts opportunities for the community, the City of Newark, Ohio; and,

**WHEREAS**, the Resolution was addressed in a regular session of the Economic Development Committee of this Council which voted to forward the same on to full Council for consideration and adoption within seventy-five (75) days of the Revitalization District Application's filing with the Mayor per ORC 4301.81(C).

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
NEWARK, COUNTY OF LICKING, STATE OF OHIO, THAT:**

**SECTION ONE:** The Revitalization District Application is hereby approved as having met the requirements of ORC Section 4301.81(B)(1)-(6) and approves the establishment of a Revitalization District comprised of the area depicted in the Revitalization District Application, Exhibit "A", being made part hereof.

**SECTION TWO**: That all public notice requirements of ORC Section 4301.81 prior to the passage of this Resolution have been met.

**SECTION THREE**: That the population requirement for a Revitalization District is met pursuant to ORC 4303.181(L)(d)(vi).

**SECTION FOUR**: The Revitalization District will substantially contribute to entertainment, retail, educational, sporting, social, cultural, or arts opportunities for the community, the City of Newark, Ohio.

**SECTION FIVE**: The Clerk of Council is hereby instructed to forward a copy of this Resolution and Exhibit A to the Ohio Department of Commerce.

**Section SIX**: This Resolution shall be effective at the earliest time permitted by Article 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

DATE FILED WITH MAYOR: \_\_\_\_\_

DATE APPROVED BY MAYOR: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:  
\_\_\_\_\_  
TRICIA M. MOORE  
DIRECTOR OF LAW

To: Members of Newark City Council

From: Jeff Hall, Newark City Mayor

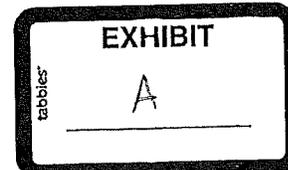
Date: July 21<sup>st</sup> 2025

Initiated By: Patrick Sullivan, Executive Director, Newark Development Partners

Re: Request to Create a Revitalization District

APPLICATION TO THE MAYOR OF  
NEWARK, OHIO TO ESTABLISH A  
COMMUNITY REVITALIZATION  
DISTRICT PURSUANT TO 4301.81 OF THE  
OHIO REVISED CODE

- 1) Newark Development Partners (“NDP”), 42 North Third Street, Newark, OH 43055, being the owner of property located within the proposed district, does hereby petition to the City of Newark, Ohio, pursuant to Section 4301.81 of the Ohio Revised Code, for the designation of a Revitalization District.
- 2) A map of the Revitalization District is attached hereto as Exhibit A-1 through A-3 and has a total area of 90.25 acres as indicated by City Engineer, Brian Morehead, as indicated by Exhibit B, also attached hereto. NDP owns properties located with this proposed area indicated by (need to designate NDP properties in some fashion) at the following address(es): 28 West Main Street, Newark OH 43055 and 31 North Third Street, Newark OH 43055
- 3) The Street Boundary Listings are attached hereto in Exhibit C. (the chart below is pulled directly from the Revitalization District website; the appropriate street borders need to be filled in).
- 4) The proposed Revitalization District currently includes multiple establishments contemplated by R.C. 4301.81(A)(1)(a)-(l), to wit: restaurants, bars, The Works Museum, The Midland theater, The Historic Newark Arcade, several banks, two parking garages (one under construction), in addition to a variety of retail stores, law offices, realtors, insurance agencies, computer repair and supply, salons, dance studios, floral boutiques, and more. In addition, many of these



buildings already offer second-level apartments and office space.

- 5) The proposed district has several vacant buildings which offer potential space for more residential apartments and offices. While NDP does not have any interest in plans with the following parcels, they could be used by others to develop additional retail, dining and living accommodations.

- 48 South Fourth Street, Newark OH 43055
- 5 West Church Street, Newark OH 43055
- 42 North Third Street, Newark OH 43055

- 6) The proposed Revitalization District encompasses a majority of the Downtown Business District, the Special Improvement District and current Designated Outdoor Refreshment Area boundaries. It extends from:

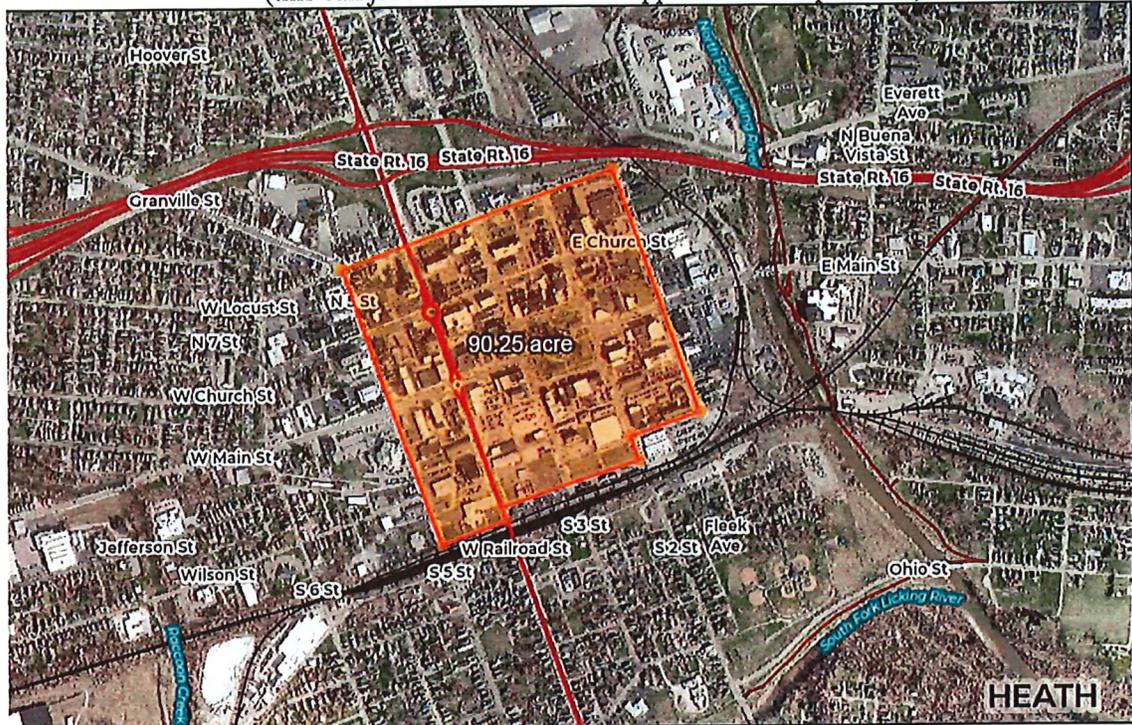
1. E Locust St where it intersects with N 1st St west to N 5th St, then south along N 5th St, continuing along S 5th St to the intersection of Walnut St, then east to the intersection with S 4th St, then north on S 4th to Walnut St, then east on Walnut St continuing along E Walnut St to the intersection of S 2nd St, then heading north on S 2nd St to the intersection with Scheidler St, heading east to the intersection with S 1st St, then heading N on S 1st, continuing on N 1st St to the intersection with E Locust St.

The City Engineer, Brian Morehead, has opined that the proposed Revitalization District complies with the City of Newark's master zoning plan per Exhibit B.

- 7) The proposed Revitalization District is located in Licking County Ohio, having a population of 178,519, per most recent decennial census conducted in 2020, making the county eligible for a Revitalization District per R.C. 4303.181(L)(d)(vi).
- 8) NDP has paid a handling and processing fee in the amount of \$0 to the City of Newark as determined by the municipality upon provision of this application to the Mayor per R.C. 4301.81(B)(6).
- 9) NDP submits the proposed Revitalization District will substantially contribute to entertainment, retail, educational,

sporting, social, cultural, and arts opportunities for the community.

PROPOSED COMMUNITY REVITALIZATION DISTRICT EXHIBIT A  
(this can just be attached to the application as a print out)



3/17/2025, 10:07:26 AM

- State Routes
- Local Roads
- PARK\_BIKETRAIL
- LAND\_CITY\_LIMITS
- HYDRO\_STREAM
- Railroad
- PARK\_POLYGON
- TWP\_CURRENT
- LAND\_MUNICIPAL\_AREA
- TIFF2024.tif
- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

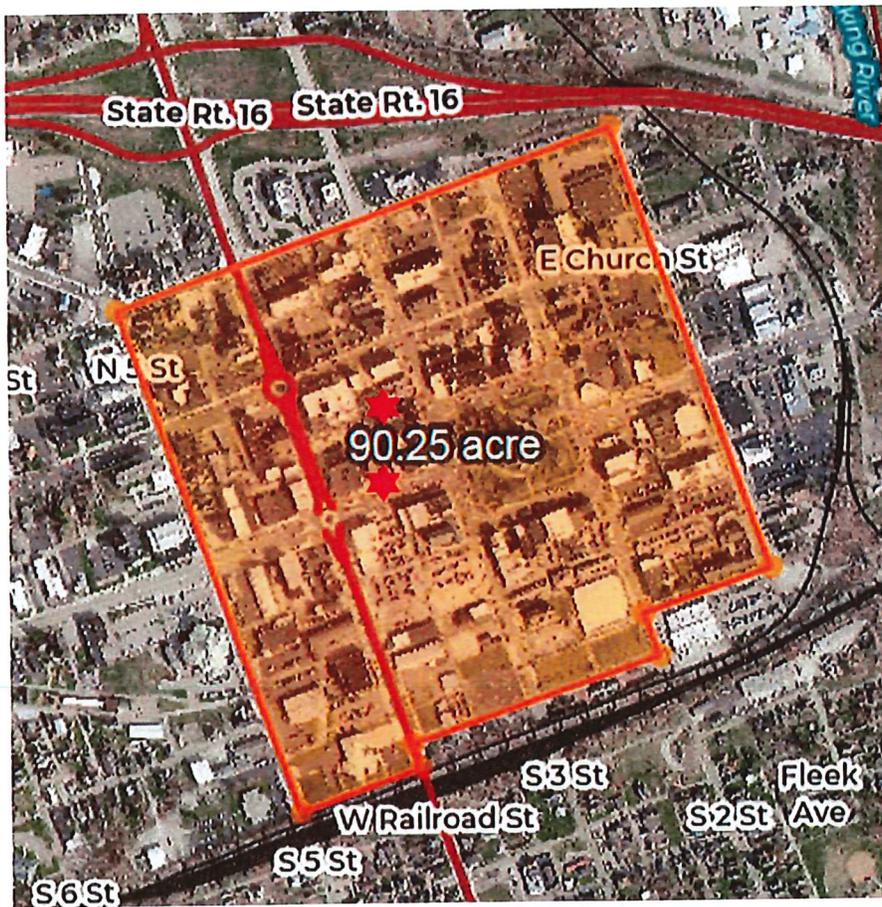


**Street Boundary Listing**

Street Name	Range	Even / Odd
1st St	39 - 55	Odd
5th St	68 - 80	Even
E Church	70	Even
Locust St	21 - 73	Odd
N 2nd St	50 - 75	Evan & Odd
S 2nd St	54-58	Even

S 2nd St	65	Odd
S 3rd	65	Odd
S 3rd	62	Even
S 4th St	75	Odd
S 4th St	66	Even
Walnut	18	Even
Walnut	50	Even

PROPERTIES OWNED BY NDP IN PROPOSED COMMUNITY REVITALIZATION DISTRICT  
EXHIBIT B



<b>PROPERTIES OWNED BY NDP IN PROPOSED COMMUNITY REVITALIZATION DISTRICT</b>
31 North Third Street, Newark OH 43055
28 West Main Street, Newark OH 43055

BY: \_\_\_\_\_

**A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE OF THE CITY OF NEWARK, OHIO, TO ACCEPT BIDS AND ENTER INTO CONTRACT, SUBJECT TO THE APPROPRIATION OF FUNDS, FOR CONSTRUCTION OF THE 16 NORTH SEWER SEPARATION PHASE 1 PROJECT.**

**WHEREAS**, the City of Newark operates a sewer collection system and has an NPDES permit compliance schedule which requires certain work to be completed; and,

**WHEREAS**, an update of the system is needed in order to maintain efficient and cost effective operation of the facility; and,

**WHEREAS**, the construction of these improvements is needed due to deterioration of the infrastructure and to separate storm sewers from sanitary sewer connections; and,

**WHEREAS**, detailed plans and specifications for the aforementioned improvement project are being prepared and will be available for review in or through the Director of Public Service office; and,

**WHEREAS**, the Service Committee of the Newark City Council met on the 4<sup>th</sup> day of August, 2025 and voted to forward this legislation to full Council for its further consideration.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, AND STATE OF OHIO, THAT:**

Section 1: The Director of Public Service is hereby authorized and directed to accept bids and enter into contract, subject to the appropriation of funds, for the construction of the 16 North Sewer Separation Phase 1 Project.

Section 2: This resolution shall become effective at the earliest time permitted in accordance with Article 4.07 of the Charter of the City of Newark, Ohio.

Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

DATE FILED WITH MAYOR: \_\_\_\_\_

DATE APPROVED BY MAYOR: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

FORM APPROVED: \_\_\_\_\_  
DIRECTOR OF LAW

BY: \_\_\_\_\_

Resolution No. 25-53

(ODOT Resolution No. **23-89**)

PID No. 95922

**FINAL RESOLUTION**

**Cooperating with the Ohio Department of Transportation (ODOT) for roadway improvements to State Route 13 (Mt. Vernon Road) from West Channel Street to the north corporation limit, and declaring an emergency.**

The following Final Resolution enacted by the City of **Newark**, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on the **6th day of November, 2023**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

**The project consists of improvements on Mt. Vernon Road (S.R. 13) from West Channel Street (S.L.M. 11.11) to near Asbury Avenue (S.L.M. 13.67), including pavement planing, resurfacing, curb ramps, pavement markings, lying within the City of Newark; and**

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

**The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the city limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U.S. Department of Transportation.**

The share of the cost of the LPA is now estimated in the amount of **Four Hundred Ninety-Five Thousand Seven Hundred Ninety-Two and - - - 95/100 Dollars, (\$495,792.95)**, but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above-described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum of **Four Hundred Ninety-Five Thousand Seven Hundred Ninety-Two and - - - 95/100 Dollars, (\$495,792.95)**, is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the Treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that **Service Director** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.
- V. An emergency is declared to exist to meet project deadlines to preserve the health, safety and welfare of the City of Newark inhabitants. Therefore, this Resolution shall be immediately effective upon passage as provided in City of Newark Charter, Article 4.07.

This is to certify that we have compared the foregoing copy of Resolution \_\_\_\_\_ with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution \_\_\_\_\_ was duly passed by the LPA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the Office of the Clerk of Council of the City of Newark, Ohio, in Volume \_\_\_\_\_, at Page \_\_\_\_\_, and under the date of \_\_\_\_\_, 20\_\_\_\_\_.

Legislative Authority of the  
City of **Newark**, Ohio

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
President of Council

Attest: \_\_\_\_\_  
Clerk of Council

SEAL  
(if applicable)

Date Filed with Mayor: \_\_\_\_\_

Date Approved by Mayor: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Form Approved By: \_\_\_\_\_  
Law Director

\_\_\_\_\_  
Contracting Agent - **Service Director**

Prepared by ODOT and the Clerk of Council.

Resolution No.25-55

BY: \_\_\_\_\_

A RESOLUTION APPROPRIATING MONIES FOR CURRENT EXPENSES OF THE MUNICIPAL CORPORATION

WHEREAS, to properly, efficiently and expeditiously conduct business of the City of Newark in the best interest of its citizens, there is an immediate requirement for a certain financial transaction as indicated.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEWARK, COUNTY OF LICKING, STATE OF OHIO.

Section 1. There is hereby an appropriation of the unappropriated balance of the 621 Fund, in the amount of \$65,000.00 (2025 credit card processing fees, office mailings, water meters for Lead Service Line Project 6 and 7, current unencumbered balance is \$3.1M)

621.706.5238	Services General	10,000.00
621.706.5290	Postage	5,000.00
621.707.5534	Meters	50,000.00

Section 2. There is hereby an appropriation of the unappropriated balance of the 272 License Plate Perm. Tax Fund, in the amount of \$225,000.00 (Appropriate City’s share of License Plate Permissive Tax that has been collected by Licking County Commissioners. Funding will be used for City’s construction match on South 11<sup>th</sup> Street and other projects.)

272.122.5276000	LPPT Maintenance of Streets	225,000.00
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This resolution is a measure providing for an appropriation for current expenses of the municipal corporation; it shall go into effect pursuant to Section 4.07 of the Charter of the City of Newark, Ohio.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

President of Council \_\_\_\_\_

Attest Clerk of Council \_\_\_\_\_

Date filed with Mayor \_\_\_\_\_

Date approved by Mayor \_\_\_\_\_

Mayor \_\_\_\_\_

Approved as to form Director of Law \_\_\_\_\_, \_\_\_\_\_